



**AGENDA**  
**Macon-Bibb Workforce Development Board**  
Board Meeting  
Tuesday, December 14, 2021

Middle Georgia Regional Commission and teleconference via Zoom

**Call-in information**

Join Zoom Meeting

<https://us02web.zoom.us/j/86452920361?pwd=REV1QWVVOVJhNnZrWHh4THN0M3VqUT09>

Meeting ID: 864 5292 0361

Passcode: 847615

Dial in 646 558 8656 US

**1. Call to Order – Lauren Roan-Parks**

**2. Roll Call – Kim Stanton**

**3. Opening Ceremonies – Lauren Roan-Parks**

a. Introduction of Guests

b. Conflict of Interest Statement

The Macon-Bibb WDB holds to the highest standards of ethical behavior. Our Conflict-of-Interest Policy dictates that any conflict, real or perceived, will be disclosed at each board meeting for each item for which a member has a conflict. Any board member having a duality of interest or conflict of interest, real or perceived, on any matter shall not vote or use his/her personal influence on the matter. Any board member with a stated conflict shall refrain from knowingly engaging in any discussion or decision undertaken by the board that could be perceived as resulting in any financial or personal gain. The minutes of the meeting shall reflect that a disclosure was made and the abstention from the discussion and from voting.

**4. Standard Order of Business – Lauren Roan-Parks**

a. Approval of Minutes — **action needed**

I. October 12 Board of Director's Meeting Minutes

II. October 27 Nominating Committee Meeting Minutes

- b. Financial Report
  - i. Financial Report for Period Ending November 30, 2021 – Matt Garvin - *action needed*
  - ii. Grant status update – Tiffany G. Andrews
- c. Workforce Director/Staff Report(s) – Tiffany G. Andrews
  - i. Youth Update – Jennifer Giovannini
  - ii. Career Coaches Update - William Johnson
  - iii. WEX/OJT/IWT Update – Howard Scott
  - iv. NEG Grant Status Update – Tiffany Andrews
- d. Old Business
- e. New Business
  - i. Policy and Procedures Update - WIG PS-21-001 – Data Validation for Individuals with Barriers – *action needed*
  - ii. OneStop Certification Tool approval - *action needed*
  - iii. Nominating Committee – Election of Officers and presentation - *action needed*

**5. Good of the Order**

- a. Committee Members needed (Budget/Finance and Nominating Committee)

**6. Announcements**

- a. Full Board Meeting – February 8, 2022 @ 4:00 p.m.

**7. Adjourn**