

## **MINUTES**

Macon-Bibb Workforce Development Board  
Special Called Full Board Meeting  
September 16, 2021, 4:30 p.m.  
Middle Georgia Regional Commission – Virtual Meeting

### **MEMBERS PRESENT**

Jonathan Alderman  
Janeen Andrews  
Mike Austin  
Marlon Baldwin  
Bob Burnham  
Tyler Carter  
Shannon Gordon  
Andrea Griner  
Myrtle Habersham

Sarita Hill  
Richard Hinson  
Stacey Mixson  
Lauran Roan-Parks  
Theresa Robinson  
Georgia Rutland  
Shawanda Solomon  
Al Stewart

### **STAFF PRESENT**

Tiffany Andrews, Director of Workforce Development  
Laura Mathis, Executive Director  
Kim Stanton, Executive Assistant

### **GUESTS PRESENT**

Henry Ficklin, Mayor's Office  
Charise Stephens, Macon-Bibb Small Business Affairs

### **CALL TO ORDER**

In absence of the Chair, Vice Chair Shannon Gordon called the September 16 special called board meeting to order at 4:00 p.m.

### **OPENING CEREMONIES**

- a. Welcome

Vice-chair Shannon Gordon welcomed everyone to the teleconference meeting held virtually due to COVID-19. Vice-chair Shannon Gordon noted the purpose of the meeting was to vote on two budget items.

## ROLL CALL

Kim Stanton called the roll and indicated that a quorum was present.

### b. Conflict of Interest Statement

Vice-chair Shannon Gordon read the Conflict-of-Interest Statement Affidavit (as printed on the agenda), Vice-chair Shannon Gordon stated that if there is any Board business that will require action and could also benefit any Board Member and/or family member, it is mandatory that they abstain from discussion and voting.

## STANDARD ORDER OF BUSINESS

### a. New Business

#### i. Budget and Finance Committee re Youth Funding

Ms. Andrews noted that earlier this year, the State made \$140,000 in youth funds available to the region, if it could be spent by June 30, 2021. The funds were equally split between Macon-Bibb and Middle Georgia. Matt, Finance Director applied the \$70,000 to youth expenses which helped offset funds that had been spent out of the upcoming grant cycle. In doing so, it freed up \$38,000 of this program years funds that can be allocated for youth services. Additionally, once the contract was finalized with the Board of Education, there was \$15,000 unallocated from In School Youth funds that can be transferred to Out of School Youth funds for WEX, ITA, and short-term training. , The Budget and Finance Committee made a recommendation for the Board to approve increasing the contract with Eckerd Connects Paxen by \$53,000 which can be spent on WEX, ITA or short-term training.

The recommendation serves a motion seconded by Theresa Robinson and unanimously approved.

#### ii. Budget and Finance Committee re Adult Funding

Ms. Andrews reminded the Board that Adult services are being handled in house; however, Eckerd Connects Paxen still had 25 participants that were in follow-up. In light of case managers not having great success with reaching participants they have an established relationship with, it was staff's recommendation for Eckerd to keep these 25 participants and complete their follow-up in hopes to obtain positive outcomes. The Budget and Finance Committee made a recommendation to the board to increase the contract with Eckerd Connects Paxen by \$10,019 to include the cost of case management for the 25 participants that are in follow-up. This increase would come from Adult funding.

The recommendation from the Budget and Finance Committee serves as a motion seconded by Shannon Gordon and unanimously approved. Georgia Rutland abstained from voting.

ADJOURN

There being no further business, the meeting was adjourned at 4:45 p.m.

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Workforce Development Board Chair

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Workforce Development Board Secretary

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