

MINUTES

Macon-Bibb Workforce Development Board

Full Board Meeting

October 12, 2021, 4:00 p.m.

Middle Georgia Regional Commission – Virtual Meeting

MEMBERS PRESENT

Jonathan Alderman
Janeen Andrews
Mike Austin
Marlon Baldwin
Brenda Brown
Bob Burnham
Tyler Carter
Tom Driver
Beth Eno
Andrea Griner

Myrtle Habersham
Sarita Hill
Richard Hinson
George McCanless
Stacey Mixson
Lauren Roan-Parks
Theresa Robinson
Georgia Rutland
Shawanda Solomon
Yvonne Williams

STAFF PRESENT

Tiffany Andrews, Director of Workforce Development
Angelika Cortes, Data and Performance Specialist
Andrea Jones, Career Development Specialist
Laura Mathis, Executive Director
Howard Scott, Special Projects Coordinator
Kim Stanton, Executive Assistant

GUESTS PRESENT

Henry Ficklin, Mayor's Office
Jennifer Giovannini, Eckerd Connects Paxen

CALL TO ORDER

Theresa Robinson called the October meeting to order at 4:00 pm.

OPENING CEREMONIES

- a. Welcome

Theresa Robinson welcomed everyone to the teleconference meeting held due to COVID-19.

ROLL CALL

Kim Stanton called the roll and indicated that a quorum was present.

b. Conflict of Interest Statement

Theresa Robinson read the Conflict of Interest Statement Affidavit (as printed on the agenda), Theresa Robinson stated that if there is any Board business that will require action and could also benefit any Board Member and/or family member, it is mandatory that they abstain from discussion and voting.

AGENDA AMENDMENT

Theresa Robinson announced that ETPL Training Provider List Update needed to be added under new business.

PARTICIPANT TESTIMONIALS

Two video testimonials were presented to the board interviewing participants Jamie Bryant, Adult graduate from Middle Georgia State in the Occupational Therapy program and Clarinda Heard, Adult graduate from CGTC in the Radiologic Technology program described how they completed the program to improve their skills and find employment.

STANDARD ORDER OF BUSINESS

a. Approval of Minutes of August 10 Board of Directors Meeting

There were no corrections to the minutes of the August 10 Board of Directors meeting, they were unanimously approved on a motion by Jonathan Alderman and second by Tom Driver.

b. Approval of Minutes of September 16 Special Called Meeting

There were no corrections to the minutes of the September 16 Special Called meeting, they were unanimously approved on a motion by Janeen Andrews and second by Brenda Brown.

c. Approval of Minutes of September 28 Nominating Committee Meeting

There were no corrections to the minutes of the September 28 Nominating Committee meeting, they were unanimously approved on a motion by Bob Burnham and second by Janeen Andrews.

d. Approval of Minutes of October 4 Nominating Committee Meeting

There were no corrections to the minutes of the October 4 Nominating Committee meeting, they were unanimously approved on a motion by Janeen Andrews and second by Myrtle Habersham.

e. Approval of Minutes of October 6 Nominating Committee Meeting

There were no corrections to the minutes of the October 6 Nominating Committee meeting, they were unanimously approved on a motion by Bob Burnham and second by Shawanda Solomon.

f. Financial Report

i. Financial Report

In the absence of Matt Garvin, Director of Finance, Tiffany Andrews reported. Ms. Andrews presented the September financial report which shows total expenses through September 30, 2021, of \$238,539 consisting mostly of salary, fringe, tuition, and contractual costs. The total expenses are at 10.48 percent of the budgeted expenditures for FY 2022.

Jonathan Alderman made a motion that the financial report be approved. The motion was seconded by Bob Burnham and unanimously approved.

ii. Grant Status Update

Tiffany Andrews presented pictorials showing the status of all grants currently open in Workforce. The pictorials are presented at each meeting to better inform the Board on the status of each funding source, as well as create an additional layer of accountability and transparency. In summary, all funds that expired on June 30, 2021 were spent and no funds will be sent back to the State.

Angelika Cortes gave an update on the case load. Currently there are 18 active adult participants, a decrease from last month. Dislocated Workers are at 1 participant, no change from last month. Youth are at 50 participants in the program. The NEG COVID grant has twenty active participants and there are 146 participants in follow-up decreasing by 4 participants that finished the program.

g. Workforce Director Report

i. Youth Update

Jennifer Giovanni presented an updated list of Youth Worksite partners that cover the Medical, Education, Manufacturing, Accounting and Social Services field. She also noted that there are 64 positions available.

iii. Career Coach Update

In the absence of William Johnson, Career Coach Supervisor, Tiffany Andrews, reported on the Be Pro Be Proud Tour, that visited Macon. Crawford and Twiggs County High Schools also participated. A total of 322 students benefited from the trailer which was made possible through the High Demand Career Initiative Grant that the region received. The a mobile unit gives teens a hands-on experience while featuring a customized, interactive trailer loaded with information with skill challenges.

h. Old Business

None

i. New Business

ii. Nominating Committee Report

Theresa Robinson reported that the Nominating Committee met on October 5 and announced 2 new board appointees. Angie Walker, Piedmont Medical (filling Louise Truitt’s term) and Crystal Buzza, Irving Tissue (filling Nekita Watts’ term).

Theresa Robinson also reminded the board of the attendance policy as outlined in the by-laws. Unfortunately, two members have exceeded the allowable missed meetings. After many years of dedicated service, Charles Howard has decided to resign from the board and Jimmy Pitts has asked to be reconsidered for the board and apologized for the missed meetings.

Theresa Robinson reported on the upcoming expiring terms for board member. The committee will reach out to the following to determine interest prior to presenting a recommendation to the CLEO for appointment.

Tom Driver	Business
Lauren Roan-Parks	Business
Yvonne Williams	Business
Andrea Griner	Govt/Economic Development
Shawanda Solomon (finishing Lisa Sipp term)	Govt/Economic Development
Georgia Rutland	Govt/Economic Development
Mike Austin	Govt/Economic Development

iii. Update on WEX/OJT/IWT Agreements

Howard Scott gave an update on the WEX/OJT/IWT placement status with workforce business partnerships. See chart on slide deck.

iv. NEG Grant Status Update

Tiffany Andrews presented a detailed update on the NEG grant. Currently there are two COVID Mitigation worksites, Bibb Board of Education with 5 participants and Macon Transit Authority also with five participants. For On-the-job Training sites, there are three; Widner and Associates, A-1Polymer, and River Edge. There have been sixteen participants that have received ITAs for continuing education. In summary, all funds spent as of September 30, 2021 were \$159,582.

ETPL – Training Provider List

Tiffany Andrews updated the board on the change to Section 116 of WIOA establishes performance accountability indicators and reporting requirements to assess the effectiveness of States and local areas in achieving positive outcome for the individuals served by each of the core WIOA programs. The State had a waiver for two years that has since expired. As a result of this, the following training providers are no longer approved in Middle Georgia:

- Gordon State College
- Georgia College and State University
- Fort Valley State University
- Middle Georgia RESA

The following are still active for middle Georgia:

- Central Georgia Technical College (Macon and WR)
- Macon Electrical – IBEW
- Mercer University
- Middle Georgia State University
- Wesleyan College
- Goodwill
- TDI (Forsyth)

GOOD OF THE ORDER

Theresa Robinson reminded the board that there is still a need for Committee members on the Budget/Finance and Nominating Committees.

Theresa Robinson reminded everyone that the next meeting will be held on December 14, 2021, at 4:00 p.m.

ADJOURN

There being no further business, the meeting was adjourned at 4:55 p.m.

Workforce Development Board Chair

Workforce Development Board Secretary

Workforce Development CLEO