

**EXECUTIVE COMMITTEE OF THE 10 COUNTY  
MIDDLE GEORGIA WORKFORCE DEVELOPMENT AREA  
October 26, 2021**

**MINUTES**

A meeting of the Executive Committee of the 10 County Middle Georgia Workforce Development Area was held virtually at 10:00AM, on October 26, 2021. The following members were present:

<b>Meeting Attendance Record</b>			
<b>Name</b>	<b>County/City</b>	<b>Present</b>	<b>Absent</b>
Commissioner Henry Craig	Baldwin	X	
Commissioner Omar Dickey	Crawford		X
Timothy Andrews	Houston	X	
Commissioner Chris Weidner	Jones	X	
Commissioner Greg Tapley	Monroe		X
Commissioner Martin Moseley	Peach	X	
Commissioner Jenna Mashburn	Pulaski	X	
Commissioner Billy Webster	Putnam	X	
Commissioner Ken Fowler	Twiggs		X
Commissioner John Williams	Wilkinson	X	
Mayor John Reid	Eatonton	X	
Mayor Joyce Denson	Toombsboro	X	

**Guest in Attendance**

Steve Williams, Chairman Middle Georgia Workforce Development Board

Chairman Chris Weidner chaired and called the meeting to order at 10:02 AM. There was a quorum present.

**AGENDA**

A motion was made by Commissioner Henry Craig and seconded by Commissioner Martin Moseley to approve the agenda as written. There were no opposing votes and the motion carried by voice vote.

**MINUTES**

- 1. Approval of the August 31, 2021, Minutes of the Executive Committee of the 10-County Middle Georgia Workforce Development Area*

A motion was made by Tim Andrews and seconded by Commissioner Henry Craig to approve the minutes of the August 31, 2021; meetings as written. There were no opposing votes and the motion carried by voice vote.

## **OLD BUSINESS**

There was none.

## **NEW BUSINESS**

1. *Approval of Revised WDB Bylaws* – Darrell Stillings provided copies of and discussed the revised WDB Bylaws. He pointed out that the WDB Bylaws currently states that there shall be 31 required members and during the last monitoring it was recommended that it be changed to state there shall be a minimum of 19 required members as required under WIOA, therefore if during monitoring there is not 31 members then as long as the required 19 members are on the board we will not be out of compliance. The current members will remain on the board. He also pointed out that the Bylaws were revised to change the current number of meetings from six to a minimum of four as required under WIOA, which was also recommended during monitoring.

A motion was made by Commissioner Henry Craig and seconded by Commissioner Billy Webster to approve the revised WDB Bylaws are written. There were no opposing votes and the motion carried by voice vote.

2. *Approval of the New WDB Nominations* – Darrell Stillings reminded everyone that at the last meeting members were voted off due to nonattendance. He reported that since then he has spoken to Joseph Howard, of J&J Heating and Air in Crawford County and Mr. Howard said he has been really busy and that he wishes to continue to serve and as result a nomination was presented for approval to allow him to continue to serve. A nomination was also presented for Valerie Fields, of Cosmo Cabinets, in Putnam County for approval. Mr. Stillings reported that unfortunately the nomination for Barcodo Styles, of Fort Valley State University was not received in time to present for approval.

A motion was made by Commissioner Henry Craig and seconded by Commissioner Martin Moseley to approve the nomination of Joseph Howard, of J&J Hearing & Air, and Valerie Fields, of Cosmo Cabinets as presented. There were no opposing votes and the motion carried by voice vote.

3. *Reappointment of WDB Members Needing Reappointment* - Darrell Stillings provided a list of WDB members who have staggering terms and need reappointing to continue to serve on the WDB.

A motion was made by Commissioner Henry Craig and seconded by Commissioner Billy Webster to approve reappointing the WDB members as presented. There were no opposing votes and the motion carried by voice vote.

4. *Approval of Revised Eligibility Policy & Procedures* – Darrell Stillings provided copies of and discussed the revised Eligibility Policy & Procedures. He pointed out that the Eligibility Policy & Procedures currently does not list Housing Authority vouchers as a form of public assistance when documenting low-income as allowed under WIOA. However, with the new Warner Robins Housing Authority's Jobs Plus Grant an individual's Section 8 Voucher can be used for eligibility. Therefore, the Eligibility Policy & Procedures were revised to include the Section 8 Vouchers as low-income documentation.

A motion was made by Tim Andrews and seconded by Commissioner John Williams to approve the revised Eligibility Policy & Procedures as presented. There were no opposing votes and the motion carried by voice vote.

5. *Business Services/NEG Update* – Vann Davis provided copies of and discussed the NEG Update dated October 19, 2021. He pointed out that services have been provided to 64 participants throughout the service area under the NEG grant and 14 participants are participating in Temporary Work Experience and 50 are participating in a variety of Education and Skills training. There are an additional 13 pending approval through the VECTR Center. Recruitment efforts for both participants and worksites are still ongoing. He also reported that there are active OJT agreements in place with GiGa, Interfor, in Houston and Putnam counties, and there's an active incumbent worker training agreement with Monroe County Board of Commissioners for Paramedic Training. Also, an incumbent worker training agreement is in place with Buzzell Plumbing Heating and Air for HVAC technician apprenticeship and there are six participants in the cohort. Efforts are ongoing with various companies in the area for OJT, IWT and Work Experience opportunities.
6. *Expenditure Report* – Kerry Scarboro, MGCI Accountant, provided copies of the Expenditure Report dated August 31, 2021, however, she reported that she has finished the September report and provided updated numbers. She reported that all FY 21 program funds have been expended and spending has started on the PY 21 program funds. Also, with the new NEG activities the first NEG program funds have been drawn down and should be expended. The FY 22 grants have been received but have not been fully executed and between the Adult and Dislocated Worker grants it will add an additional \$1,009,424 – \$464,696 in Adult funds and \$544,728 in DLW funds. She does not foresee any issues.
  - **Approval to Accept FY 22 Adult & Dislocated Worker Grants** – Darrell Stillings provided copies of the FY22 Adult and Dislocated Worker Grants and requested approval to accept both grants for a total of \$1,009,424.

A motion was made Commissioner Henry Craig and seconded by Tim Andrews to accept the FY 22 Adult and Dislocated Worker grants as requested. There were no opposing votes and the motion carried by voice vote.

## 7. Activity Reports

- *PY 2021 Enrollment Report* – Terrell Mitchell provided copies of and discussed the enrollment report dated October 11, 2021. She reported on all funding stream enrollments, which resulted in a total of 425 participants being served and 385 are carryovers. There have been 19 new enrollments since the August report.

## MATTERS FROM THE FLOOR

Darrell Stillings reported that the Be Pro Be Proud trailer was in Macon/Bibb in September and there was a great turnout with over 300 high schoolers participating. Baldwin County is scheduled to host the Be Pro Be Proud training during the last week of March and first week of April 2022 and Jones and Wilkinson counties will be participating in the event with Baldwin County. Additionally, Houston County has secured the fairgrounds for late April and Pulaski and Peach counties will participate in the event with Houston County. Everything is coming together and looks to be a success. Chairman Weidner added that he had heard that the event was success.

## **MATTERS FROM THE EXECUTIVE DIRECTOR**

1. *Next Meeting* –The next meeting is scheduled for December 14, 2021, at 10AM, at Lane Packaging, in Peach County. Commissioner Moseley added that Lane had a conflict with today’s meeting time but he confirmed that everything is set with them for the December meeting and he looks forward to everyone coming to Peach County and a light lunch will be served with peach cobbler after the meeting.
2. *WDB Attendance Report* – Darrell Stillings provided an attendance report for the Workforce Development Board. No action was needed.

## **ADJOURNMENT**

There was no further business and a motion was made by Commissioner John Williams and seconded by Commissioner Henry Craig to adjourn at 10:24 AM. There were no opposing votes and the motion carried by voice vote.