

**EXECUTIVE COMMITTEE OF THE 10 COUNTY
MIDDLE GEORGIA WORKFORCE INVESTMENT AREA
OCTOBER 29, 2019**

MINUTES

A meeting of the Executive Committee of the 10 County Middle Georgia Workforce Development Area was held at 10:00AM, on October 29, 2019, at the Middle Georgia Consortium, Inc., in Warner Robins, Georgia. The following members were present:

Meeting Attendance Record			
Name	County/City	Present	Absent
Commissioner Tommy French	Baldwin		X
Commissioner Bobby Blassingame	Crawford	X	
Timothy Andrews	Houston	X	
Commissioner Daylon Martin	Jones	X	
Commissioner Larry Evans	Monroe	X	
Commissioner Shanita Bryant	Peach	X	
Commissioner Jenna Mashburn	Pulaski	X	
Commissioner Billy Webster	Putnam	X	
Commissioner Ken Fowler	Twiggs	X	
Commissioner John Williams	Wilkinson	X	
Mayor Eric Wilson	Forsyth		X
Mayor Joyce Denson	Toombsboro		X

Guest in Attendance

Lynn Butterworth, Putnam County

Chairman Daylon Martin chaired and called the meeting to order at 10:10 AM. There was a quorum present.

OLD BUSINESS

There was none.

MINUTES

- 1. Approval of the August 27, 2019 Minutes of the Executive Committee of the 10-County Middle Georgia Workforce Development Area*

A motion was made by Commissioner Billy Webster and seconded by Commissioner Jenna Mashburn to approve the minutes as of the August 27, 2019, as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS

1. *Workforce Development Board*

- **Approval of WDB Membership Nominations (LuWanna Williams and Todd Wright)** – Darrell Stillings, presented nomination forms for LuWanna Williams, of Fort Valley State University and Todd Wright, of International Brotherhood of Electrical Workers, to serve on the Workforce Development Board. Both are required partners.

Motion was made by Commissioner Larry Evans and seconded by Commissioner John Williams to approve the nomination of LuWanna Williams and Todd Wright as presented. There were no opposing votes and the motion carried by voice vote.

- **Reappointment of Current Members** – Darrell Stillings presented the current Workforce Development Board Roster for reappointment and to set the composition of the board from 35 members to 31 members. The current roster with the addition of the new members LuWanna Williams and Todd Wright is in compliance with State and Federal rules and regulations.

A motion was made by Commissioner Jenna Mashburn and seconded by Commissioner Bobby Blassingame to approve the reappointment of the current Workforce Development Board members along with the addition of LuWanna Williams and Todd Wright to establish a new Board composition of 31 members as presented. There were no opposing votes and the motion carried by voice vote.

- **Approval of Revised Workforce Development Bylaws to Amend Number of Members** – Darrell Stillings explained that with the recomposing of the board from 35 members to 31 members the Bylaws were revised to reflect the change.

A motion was made by Commissioner Larry Evans and seconded by Commissioner Billy Webster to approve the revision of the Bylaws to reflect the change in the Workforce Development Board composition from 35 members to 31 members as presented. There were no opposing votes and motion carried by voice vote.

2. *Contract Report* –

- *Central Georgia Technical College* – Darrell Stillings provided copies of and discussed CGTC's enrollment numbers and expenditures report. He reported that they are doing well. They are working on increasing the number of participants in Work Experience which in turn will increase their expenditures for work experience to help meet the 20% spending requirement. Members were encouraged to seek work experience sites in their communities.
- *Eventual Success* – Darrell Stillings reminded the members that this contractor is serving both out-of-school and in-school youth. Eventual Success has reported that they are meeting with superintendents to get in-school youth. They currently have five enrollments pending eligibility verification.
- *Mercer Update* – Darrell Stillings reported that contract has been fully executed and training for Mercer's employees will start next week.
- *TDI Update* – Darrell Stillings reported that there has not been any enrollments to date

but reminded the members that this is a vendor agreement.

3. *Discussion of Acquisition of Training Trailer* – Darrell Stillings reported that the acquisition of a training trailer is being researched for our rural counties who don't have training sites in their community. At their last meeting, the Workforce Development Board created a committee and they plan to meet next Tuesday to address the cost, the life cycle maintenance costs, training to offer options and etc. Chumra software that was purchased under the HDCI grant can be used to help determine what training should be offered
4. *Expenditure Report through August 31, 2019* – Kerry Scarboro, MGCI Accountant, provided an expenditure report dated as of August 31, 2019. She reported that currently spending at required levels for all grants. The PY 18 HDCI grant has been fully expended and starting to spend new HDCI grant. She also reported that the transfer of \$300,000 from DLW to Adult grants has been received. The expenditure report showed there is balance of \$2,664,587.97 in funds available for all grants.
5. *Activity Report* –
 - **PY 2018 Enrollment Report** – Terrell Mitchell provided copies of and discussed the enrollment reports through October 23, 2019. The reports showed that a total of 537 participants are enrolled and out of that total 471 are active, 46 are in job search and 20 have been exited. It also showed enrollments by county, by contractor and a comparison report by program years.

MATTERS FROM THE FLOOR

There were none.

MATTERS FROM THE EXECUTIVE DIRECTOR

1. *WDB Board Attendance Report* – Darrell Stillings provided an attendance report for the Workforce Development Board. There were no members requiring any action. However, need a replacement for Wiley Crosby, for Monroe County.
2. *Quadrant Report* – Darrell Stillings provided copies of the quadrant report and discussed activities for each quadrant.
3. *Next Meeting* –The next meeting is scheduled for December 17, 2019, at 10AM, at the MGCI office, in Warner Robins, Georgia. Members requested a luncheon to recognize staff at the next meet.

ADJOURNMENT

There was no further business and a motion was made by Commissioner Shanita Bryant and seconded by Commissioner Bobby Blassingame to adjourn the meeting at 11:11 AM. There were no opposing votes and the motion carried by voice vote.