

**EXECUTIVE COMMITTEE OF THE 10 COUNTY
MIDDLE GEORGIA WORKFORCE INVESTMENT AREA
OCTOBER 30, 2018**

MINUTES

A meeting of the Executive Committee of the 10 County Middle Georgia Workforce Development Area was held at Noon, on October 30, 2018, at the Middle Georgia Consortium, Inc., in Warner Robins, Georgia. The following members were present:

Tommy French – Baldwin County	Larry Evans - Monroe County
Bobby Blassingame – Crawford County	Butch Hall – Pulaski County
Timothy Andrews - Houston County	Mayor Joyce Denson – City of Toombsboro
Daylon Martin – Jones County	

Guests in Attendance:

Emily Davis –Baldwin County Board of Commissioners

Chairman Daylon Martin chaired and called the meeting to order at 10:17 AM. A quorum was not present.

A motion was made by Tommy French and seconded by Larry Evans to enter into executive session to take action on the items needing approval before the next regularly scheduled meeting. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

MINUTES

1. *Approval of the June 26, 2018, Minutes* – This item was tabled.

OLD BUSINESS

There was none.

NEW BUSINESS

1. *Approval of the Updated Regional Plan* – Darrell Stillings provided copies of and discussed the Regional Plan updates. Mr. Stillings reported that the last time the Regional Plan was updated was in March 2016. A summary was provided of the updates made to the Regional Plan. He explained that changes to local policies affected the Regional Plan and are reflected in the

updates. Once Macon/Bibb finalize their changes the Plan will be uploaded to the website at www.mgwib.com. Also, public notice will go in the paper to announce the 30 day comment period for the public. Members were asked, however, that if possible to submit comments to Mr. Stillings by the State's submission deadline, which is November 9, 2018.

A motion was made by Tommy French and seconded by John Williams to approve the Regional Plan updates as presented. There were no opposing votes and the motion carried by voice vote.

2. *Expenditure Report* — Darrell Stillings provided copies of and discussed the expenditure report for the period through September 30, 2018. The report showed a balance of \$2,297,147.28 in all funds. He pointed out that we are not where we should be on youth spending due to low contractor expenditures, however, it is believed that the Department of Defense will execute the Youth Challenge agreement and coordination with their efforts will begin soon and youth spending should increase to an acceptable level.

It was also explained that fortunately spending is low for the Dislocated Worker grant due to a lack of layoffs and/or plant closures in our area, however, with the Boards approval these funds can be transferred to the Adult grant where spending is at an acceptable rate and enrollments can be increased to expend the additional funds. Approval to transfer \$200,000 in Dislocated Worker funds to the Adult funds was requested.

A motion was made by Larry Evans and seconded by John Williams to approve transferring \$200,000 in Dislocated Worker funds to the Adult funds as requested. There were no opposing votes and the motion carried by voice vote.

3. *Youth Report*
 - CGTC – Terry Robertson provided copies of and discussed the CGTC contract report. He reported that they are not producing enough enrollments to meet the 125 required under the contract. He reported that staff working under the contract have received the Career Development Facilitator training to possibly help staff with enrollments. They currently have 9 enrollments with an additional 25 in the process.
 - In-the-Door, LLC – Terry Robertson provided copies of and discussed the In-the-Door, LLC contract report. He reported that they are not producing either, however, the report showed 22 enrollments of the 32 needed under the contract but they took over the participants from the Paxen contract.
4. *Business Services/HDCI Grant Update* – Teritha Dean, the new Business Services Specialist reported that she is getting acclimated with the local policies and procedures. She has begun to work with employers to do OJT such as Southern Pipes & Supplies and Baldur. She is also meeting with Monroe County EMS on November 15th to continue that effort and she would like to work with each county to get it available in all counties. Amy was working with Encore Plastic and Commissioner Evans would like to see her efforts continued.

5. Activity Reports

- PY 2018 Enrollments - Terrell Mitchell provided copies of and discussed the PY 2018 Enrollment Report dated October 25, 2018. Currently there are a total of 339 and of the 339 there 209 are active, 106 are in job search and 24 have either exited or closure has been entered.
- Performance Reports - Terrell Mitchell provided copies of and discussed the PY 17 Performance Report. She reported that our area's overall performance is at 93.9%, and it must be at least 50% to meet the performance requirements. Therefore, our performance requirements were met for PY 2017.

MATTERS FROM THE FLOOR

There were none.

MATTERS FROM THE EXECUTIVE DIRECTOR

1. *WDB Board Attendance Report* – Darrell Stillings provided an attendance report for the Workforce Development Board. There were some concerns from the members about Willie Billingslea serving as the Vice-Chair with his attendance record.
2. *Quadrant Report* – Darrell Stillings provided copies of the quadrant report and discussed activities for each quadrant. Members requested staff to attend their county commission meetings and conduct a 15-minute power point presentation. Darrell agreed to attend meetings for each county. Staff was asked to check into seeing if we could get a link to our website be placed on BOE website attached to a “Drop Outs Click Here” button. Staff was also asked to see if the training session presentation can be made available to new members and commissioners.
3. *Next Meeting* –The next meeting is scheduled for December 18, 2018, at 10AM, at the MGCI office, in Warner Robins, Georgia. Commissioner Evans announced he will not be able to attend. Staff was instructed to include the election of new vice-chair to replace Walter Smith and to also include an annual board training session in future budgets.

ADJOURNMENT

There was no further business and a motion was made by Larry Evans and seconded by John Williams to exit the executive session. There were no opposing votes and the meeting carried by voice vote.

There was no further business and a motion was made by Larry Evans and seconded by John Williams to adjourn the meeting at 11:55AM. There were no opposing votes and the meeting carried by voice vote.