

**MIDDLE GEORGIA
WORKFORCE DEVELOPMENT BOARD
FEBRUARY 19, 2019**

MINUTES

A meeting of the Middle Georgia Workforce Development Board was held on February 19, 2019, at noon, at Flint Energies, Carl Vinson Parkway, Warner Robins , Georgia. The following members were present:

Dr. Ivan Allen	Barbara Mosley
Willie Billingslea	Harry Murray Jr.
Joy Carr	Saleemah Sabree
Anita Coney	Jeff Scruggs
Jay Flesher	Aundrea Simmons
Tishua Green	Romelda Simmons
Richard Hinson	Alma Stokes
Clifford Holmes Jr.	Carolyn Watson
Joseph Howard	Steve Williams
Patrick Manuel	Wade Yoder
Ronnie Mathis	

The following guests were in attendance:

Ehtel Wynn, Milledgeville Career Center
Malarie Jefferson, In-the-Door, LLC
Jullian Bowen, Dev. Authority of Peach County
Janie B. Reid, In-the-Door, LLC
Kimberly Black, Econ. Dev City of Warner Robins
Joel Sizemore, J&J Heating & Air Crawford Co.
Demme McManus, Oconee Fall Line Technical College
Ethel Wynn, Milledgeville Career Center

WELCOME GUEST/NEW MEMBER

Chairman Steve Williams called the meeting to order at 12:12PM. He welcomed everyone and introductions were made around the room. There was a quorum present.

MINUTES

1. Approve of the Minutes of the December 11, 2018, meeting of the Middle Georgia Workforce Development Board.

A motion was made by Tishua Green and seconded by Saleemah Sabree to approve the minutes of the December 11, 2018, meeting of the Middle Georgia Workforce Development Board as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS

1. *Final State Monitoring Report* – Darrell Stillings provided copies of and discussed the Final State Monitoring Report. He highlighted that the report shows that there were no findings this year and all previous year findings have been resolved.
2. *Approval to Issue an RFP for One-Stop Operator (Up to \$125,000)* – Darrell Stillings reported that it plans are to issue an RFP for a one-stop operator for PY 2019. The amount proposed to be included in the RFP was up to \$125,000. The functions and duties of the one-stop operator will remain the same.

A motion was made by Willie Billingslea and seconded by Harry Murray to approve the issuance of an RFP for a One-Stop Operator for up to \$125,000. There were no opposing votes and the motion carried by voice vote.

3. *Proposed Revisions to State Policies* – Darrell Stillings provided copies of the discussed the revisions being proposed by the TCSG at the next State Workforce Development Board meeting. The proposed revisions discussed were as follows:
 - **Data Validation** – Revised to change the definition of basic skills deficiency for out-of-school youth as requiring both that they lack a high school diploma and are not enrolled in any secondary education or that they are reading and writing English at or below an 8.9 grade level, which is an increase from 8.0.
 - **Eligibility Criteria** – Revised to require both SSI and child support payments as countable income for eligibility determination.
4. *State Youth Waiver Request* – Darrell Stillings explained that the State will issue a request to USDOL to waive the requirement that local areas spend 75% of youth allocations on out-school youth population and to allow local areas to spend 50% on in-school and 50% on out-of-school youth populations. Other states have requested the same waiver and been approved.
5. *Youth Report*
 - **Contractor Update** –A progress report was provided and discussed for both CGTC and In-the-Door, LLC. CGTC's progress report showed expenditures at \$130,652.45 through December 2018 and enrollments at 41 active, 51 in progress to date. CGTC is currently working on submitting the invoice for January. The report for In-the-Door showed their progress at 15 enrollments to date with a total of expenditures at \$71,578.88 through January 2019.
 - **Approval of Youth Services RFP Priority Funding List**– Darrell Stillings provided copies and discussed the proposed PY 2018 Youth RFP Priority Funding List. A synopsis of each proposal's rating was presented for review. As a result of the ratings, a priority funding list for contract negotiations was presented for approval as follows:
 - 1) **Mercer** – Received a successful rating score of 91.0 with a proposed cost of \$500,000. Plans are to negotiate for a contract.
 - 2) **Truck Driver Institute** – Received a successful rating score of 77.4 with a proposed cost of \$374,625. Plans are to negotiate for a second contract for the remaining funds, if any.

- 3) **Eventual Success** – Received a successful rating score of 73.4 with a proposed cost of \$500,000. Plans are to negotiate a third contract for the remaining funds, if any.
- 4) **Lamels Services** – Received a successful rating score of 55.4 with a proposed cost of \$449,771. Plans are to negotiate a fourth contract for the remaining funds, if any.
- 5) **Impact Workforce** - Received a successful rating score of 49.8 with a proposed cost TBD. Plans are to negotiate a fourth contract for the remaining funds, if any.

Executive Director, Darrell Stillings, explained that contract negotiations will be conducted in the presented funding order until funding is exhausted. The plan is to start contract negotiations with Mercer and it is felt that the \$500,000 will be negotiated down due to some proposed activities not being allowed under WIOA, however, to what level is unknown until staff sits down with them to clarify what services we need and can pay for and what Mercer can do. Therefore, there is a possibility of multiple contracts. Any remaining funds would be negotiated secondly with TDI. Since we currently have a MOU with TDI that would only require adding youth funding to the MOU. However, the level of funding would be negotiated based on the funds available and the need for placing youth in truck driver training, which could possible leave room for negotiating with Eventual Success and so on down line of proposers.

A motion was made by Clifford Holmes and seconded by Tishua Green to approve the PY 2018 Youth RFP Funding Priority as presented. There were no opposing votes and the motion carried by voice vote.

6. *Approval to Renew Central Georgia Technical College Youth Services Contract* – Darrell Stillings provided copies of and discussed the budget to renew Central Georgia Technical College's contract for youth services at \$485,000, which is at the same funding level as this year's contract.

A motion was made by Romelda Simmons and seconded by Willie Billingslea to approve the renewal of the Central Georgia Technical College's youth contract through March 31, 2020. Both Dr. Ivan Allen and Jeff Scruggs, of Central Georgia Technical College abstained from voting. There were no opposing votes and the motion carried by voice vote.

7. *Expenditure Report* – Kerry Scarboro, MGCI Accountant, provided an expenditure report dated as of January 31, 2019. She reported that we currently have \$463,479.01 to expend by June 30, 2019, which includes all the current grants. It is projected that if current spending trend continues all funds that expire June 30, 2019 will be expended as required.
8. *Activity Report* – Terrell Mitchell, MGCI MIS Coordinator, provided copies of and discussed the youth enrollment report through February 13, 2019. The report showed that a total of 120 participants are being served and out of that total 96 are active, 23 are in job search and one has been exited.
9. *One-Stop Operator Report* – Janie Reid, One-stop Operator, provided copies and discussed the one-stop operator report for the period of December 2018 – January 2019. The report showed that 192 customers received WIOA services at the Houston Career Center and the Milledgeville Career Center.

MATTERS FROM THE FLOOR

MATTERS FROM THE EXECUTIVE DIRECTOR

1. *PY 2018 Meeting Schedule* – Next meeting scheduled for April 23, 2019, at Noon, at the Flint Energies, in Gray, Georgia.

ADJOURNMENT

There was no further business and the meeting adjourned at 12:51 PM.