

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
FEBRUARY 10, 2022**

MINUTES

A virtual meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on February 10, 2022. The following were in attendance:

Members Present:

Clifford Holmes
Tishua Green
Joy Carr
Dan Brandon
Christy Parker
Sam Dorsey
Juan Daniels

MGCI Staff Present:

Terrell Mitchell
Darrell Stillings
Teresa Ragan
Alexus Steele

Guests in attendance were as follows:

There were none.

WELCOME AND INTRODUCTIONS – Chairman Clifford Holmes chaired the meeting. He called the meeting to order at 12:02PM and welcomed everyone. He thanked staff for continuing to keep the organization functioning during this difficult times. There was a quorum present.

MINUTES

1. Approval of the Minutes from the December 2, 2021 meeting Youth Committee Meeting.

A motion was made by Juan Daniels and seconded by Sam Dorsey to approve the December 2, 2021, minutes as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS

1. Success Story – Darrell Stillings reported that the participant contacted him yesterday and she had a conflict and could not make today's meeting. He was unable to find another with such short notice.

2. Contractor Reports -

- *Central Georgia Technical College/Career Plus HSE Update* – Darrell Stillings reported that Melodi Robinson was unable to attend and he provided an update on the Career Plus HSE. A printout of a power point presentation was provided. He pointed out that the Career Plus HSE has an advisory committee and the committee is trying to establish a high school equivalency program at the technical college. Currently, the technical college does not offer high school diplomas. They only offer an equivalency program. The committee went before Cognia, an accreditation group, to submit a proposal to get accredited to actually give high school diplomas. The advisory committee is conducting a pilot program that ran during school year 2020-2021. The way the Career Plus HSE pilot program works is if someone over 21 years of

age does not have a high school diploma, they can enter the program and combine their high school credits with two technical certificates of credits and earn their high school diploma. They can then continue and enter an associate degree or some type of diploma program. During school year 2020-2021 the goal was to enroll 20 students which was exceeded with a total of 30 students enrolled. Out of 30 enrollments, five students entered during the fall semester and two of them have graduated and three are still pending. The enrollment goal for the current year (2021-2022) is 60 and there are currently 26 enrolled with three additional enrollments pending.

- *Approval of Revised CGTC YSA Contract Budget for Personnel Costs* – Darrell Stillings explained that with the job market currently being so competitive it has been difficult to keep success coach personnel at the current salary level. A request was made to increase the four success coach salaries to \$40,008 each and the program specialist to \$48,224 for a total increase of \$11,188 in salary cost. He pointed out that the program specialist is reimbursed at 50%. As a result of increases the salaries the request also included an increase of \$7,086 in fringe cost annually. The proposed increase for both salary and fringe costs increased the total personnel cost from \$217,149 to \$235,423 a difference of \$18,274.

A motion was made by Joy Carr and seconded by Dan Brandon to increase the Central Georgia Technical College Youth Success Academy contract's annual personnel cost to \$235,423 as proposed. There were no opposing votes and the motion carried by voice vote.

3. **Youth Expenditure Report** – Darrell Stillings provided copies of and discussed the Youth Expenditure Reported dated December 31, 2021. He reported that \$496,162.42 have been expended of the \$667,462 for the PY 20 Grant funds, which ends June 30, 2022. He foresees no problem expending the remaining \$172,299.58 by the June 30, 2022 deadline. He reported that the program is still operating under the 50% OSY/50% ISY State Waiver and that all spending requirements are being met. A report was also provided for the PY 21 Youth Grant, which totals \$612,576 and ends June 30, 2023. The report showed no expenditures were made to the grant.

A motion was made by Sam Dorsey and seconded by Tishua Green to accept the Youth Expenditure Report as presented. There were no opposing votes and the motion carried by voice vote.

4. **Youth Enrollment Report** - Terrell Mitchell, MIS Coordinator, provided copies of and discussed the youth enrollment report dated February 3, 2022. She reported that there is a total of 226 participants being served, 216 are carryovers and 13 are new enrollments since July 1, 2021.

A motion was made by Juan Daniels and seconded by Sam Dorsey to accept the Youth Enrollment Report as presented. There were no opposing votes and motion carried by voice vote.

MATTERS FROM THE FLOOR

There were none.

NEXT SCHEDULED MEETING

1. *Next Scheduled Meeting* - The next meeting scheduled for April 14, 2022, at noon, at the Middle Georgia Consortium office contingent on the Governor lifting the State of Emergency. If the State of Emergency is not lifted by the Governor then the meeting will be held virtually again. Darrell Stillings also announced that the SETA Spring Conference will be held March 13-16,

2022, in Miramar Beach, Florida and instructed anyone interested in attending to let Teresa Ragan know as soon as possible. He notify the members of the annual State monitoring being conducted next week. He thanked Joy Carr and Family Connection for invite to attend the Family Connection training where he learned a much easier way to find census tracks which is a very valuable tool to use to help get individuals enrolled quicker. He thanked Christy Parker for working with the Jobs Plus Grant and helping individuals at the Warner Robins Housing Authority.

ADJOURNMENT

There was no further business and the meeting was adjourned 12:24PM.