

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD  
YOUTH COMMITTEE MEETING  
FEBRUARY 13, 2020**

**MINUTES**

A meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on February 13, 2020, at the Middle Georgia Consortium, Inc., located at 124 Osigian Blvd., Suite A, Warner Robins, Georgia. The following were in attendance:

**Members Present:**

Clifford Holmes  
Tishua Green  
Keith King

**MGCI Staff Present:**

Terrell Mitchell  
Darrell Stillings  
Teresa Ragan

The following guests were in attendance:

Carolyn Robertson, CGTC  
Steve Williams, WDB Chairman

**WELCOME AND INTRODUCTIONS** – Chairman Clifford Holmes chaired the meeting and at 12:15 PM he called the meeting to order and welcomed everyone. Introductions were made around the room. There was not a quorum present.

**MINUTES**

**1. Approval of the Minutes from the October 17, 2019 meeting Youth Committee Meeting.**

A motion was made by Tishua Green and seconded by Keith King to approve the October 17, 2019, minutes as written. There were no opposing votes and the motion carried by voice vote.

**OLD BUSINESS**

There was none.

**NEW BUSINESS**

- 1. In-School Youth Plan - Darrell Stillings** provide a summary of the budget for the In-school Youth Work Experience Plan. Plans are to serve 50 in-school youth and distribute slots at all area high schools. Each county will get a fixed number of slots based on the county's population percentage. For counties with multiple high schools the slots allotted will be distributed evenly amongst them. The budget summary showed an estimated cost for each participant at \$2,407.05 for a total budget of \$120,352.50.
- 2. Final Report for PY 18 State Monitoring** – Darrell Stillings provide copies of and discussed the final notice received from the State. The notice serves as official notice that our area has satisfied all corrective action requirements resulting from the TCSG Office of Workforce Development (OWD) PY 2018 on-site monitoring as of January 6, 2020.
- 3. Approval of Youth Committee Nominations** – A motion was made by Keith King and seconded by Tishua Green to approve the nomination of Carolyn Robertson, with Central Georgia Technical College, Sam Dorsey, the former Workforce Development Chair, and Andre' Washington, with

the Warner Robins Housing Authority (replacement for Sharon Rogers) to serve on the Youth Committee. There were no opposing votes and the motion carried by voice vote.

**4. Contract Monitoring Reports – This item was tabled until the next regularly scheduled Youth Committee meeting held in April.**

A motion was made by Tishua Green and seconded by Keith King to table the Contractor Monitoring Reports until April's meeting. There were no opposing votes and the motion carried by voice vote.

**5. Contractor Activity Reports -**

- *Central Georgia Technical College* – Darrell Stillings, Executive Director, provided copies of and discussed the activity report for Central Georgia Technical College. The report showed that through February 2020 there were 238 participants enrolled and that through December 2019 a total of \$217,532.01 has been invoiced.
- *Eventual Success, LLC* - Darrell Stillings, Executive Director, provided copies of and discussed the activity report for Eventual Success, LLC. The report showed that through February 2020 there were 10 participants enrolled and that through December 2019 a total of \$72,000.72 has been invoiced.

**6. Youth Expenditure Report** – Darrell Stillings handed out an updated youth expenditure report through December 31, 2019 for both our formula grant and the additional funds grant. The formula grant report showed a total of \$420,872.80 has been spent of the \$796,911.00 funds available. It further showed that 96.8% of the expenditures were spent on out-school youth and 44.3% was spent on work experience, which means all spending requirements are being met. Also, the additional funds report showed a total of \$191,094.61 has been spent of the \$250,000 available with an expenditure rate of 89.7% spent on out-school youth and 56.9% spent on work experience, which means all spending requires are being met on this grant as well.

**7. Enrollment and Performance Report** - Terrell Mitchell, MIS Coordinator, provided copies of and discussed the youth enrollment report through February 12, 2019. The report showed that a total of 261 youth participants are being served and out of that total 233 are active, 26 are in job search.

**MATTERS FROM THE FLOOR**

There were none.

**NEXT SCHEDULED MEETING**

1. *Next Meeting* –The next meeting is scheduled for April 16, 2020, at Noon, at the Middle Georgia Consortium office.

**ADJOURNMENT**

There was no further business and the meeting was adjourned at 1:03PM.