

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
JUNE 13, 2019**

MINUTES

A meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on June 13, 2019, at the Middle Georgia Consortium, Inc., located at 124 Osigian Blvd., Suite A, in Warner Robins, Georgia. The following were in attendance:

Members Present:

Juan Daniels
Dan Brandon
Tishua Green
Clifford Holmes
Keith King
Joy Carr
Mary Ann vanHartesveldt

MGCI Staff Present:

Terrell Mitchell
Terry Robertson
Teresa Ragan
Darrell Stillings

WELCOME AND INTRODUCTIONS – Chairman Clifford Holmes chaired the meeting and at 12:20PM he called the meeting to order and welcomed everyone. Introductions were made around the room. There was a quorum present.

MINUTES

1. Approval of the Minutes from the February 14, 2019 and the April 18, 2019 Youth Committee Meeting.

A motion was made by Mary Ann vanHartesveldt and seconded by Tishua Green to approve the February 14, 2019 and April 18, 2019 minutes as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

1. Ratify Action Taken at April 18, 2019 Meeting

- *Approval to accept \$50,000 Transfer of Youth Funds from Macon-Bibb County Area* – Darrell Stillings requested approval to accept a transfer of \$50,000 in PY 2018 Youth Funds from the Macon-Bibb County area. These funds must be expended by June 30, 2019 in order for the funds not to be deobligated by the State and he assured the committee that our area would spend them by the deadline.

A motion was made by Juan Daniels and seconded by Mary Ann vanHartesveldt to approve to accept a \$50,000 transfer of youth funds from the Macon-Bibb County Area. There were no opposing votes and the motion carried by voice vote.

- *Approval of the Mercer University Negotiated Revised Budget* – Darrell Stillings reported that negotiations were successful with Mercer for a final budget of \$300,000 to serve 80 participants and the contract should be signed soon and hopefully by the next meeting he will have a better forecast for the program.

A motion was made by Juan Daniels and seconded by Mary Ann vanHartesveldt to approve the Mercer University Negotiated Revised Budget. There were no opposing votes and the motion carried by voice vote.

NEW BUSINESS

1. Contractor Report

- *Central Georgia Technical College*
 - CGTC Activity Report – Terry Robertson provided copies of and discussed the activity report for Central Georgia Technical College. The report showed that through June 12, 2019, that 125 participants have been enrolled and a total of \$183,264.84 has been expended.
 - CGTC Yearly Workshop Calendar - A PY 2019 Activity Calendar was also provided showing Central Georgia Technical College's planned activities for PY 2019 for each month.
 - CGTC Work Experience & Case Management – Terry reported that CGTC is doing great and plans are being implemented to increase work experience efforts for PY 2019. Currently surveying the participants to get their input on how to improve the program.

2. Plans to Coordinate & Implement PY 2019 Mercer & TDI Programs– It was reported that plans with Mercer and TDI are still on hold until the Notice of Obligations is received from the State, which allows us to drawdown from the new grants. As far as TDI, funding was added to their MOU to allow enrolling three youth per month.

3. Youth Expenditure Report – Terry Robertson provided copies of and discussed the PY 2018 Youth expenditure report, which shows that as of April 30, 2019, \$150,260.32 had been expended of the \$717,220.00 available for program activities.

4. Enrollment and Performance Report - Terrell Mitchell, MGCI MIS Coordinator, provided copies of and discussed the youth enrollment report through June 12, 2019. The report showed that a total of 213 youth participants are being served and out of that total 158 are active, 33 are in job search and one has been closed out. Also provided was the PY 2018 3rd Quarter Performance Report which showed all measures are being achieved except the credential attainment. The credential attainment was negotiated at 50% and we are currently at 48%. There is one more quarter left to achieve the measure and it is expected to be met as well.

MATTERS FROM THE FLOOR

There were none.

NEXT SCHEDULED MEETING

1. *Next Meeting* –The next meeting is scheduled for August 15, 2019, at Noon, at the Middle Georgia Consortium office.

ADJOURNMENT

There was no further business and the meeting was adjourned at 12:57PM.