

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
OCTOBER 17, 2019**

MINUTES

A meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on October 17, 2019, at the Flint Energies, located at 98 Carl Vinson Parkway, in Warner Robins, Georgia. The following were in attendance:

Members Present:

John Bembry
Tishua Green
Clifford Holmes
Keith King
Patrick Manuel
Tarell Register

MGCI Staff Present:

Terrell Mitchell
Darrell Stillings
Teresa Ragan

WELCOME AND INTRODUCTIONS – Chairman Clifford Holmes chaired the meeting and at 12:19PM he called the meeting to order and welcomed everyone. Introductions were made around the room. There was a quorum present.

MINUTES

1. Approval of the Minutes from the June 13, 2019 and August 14, 2019, Youth Committee Meeting.

A motion was made by John Bembry and seconded by Keith King to approve the June 13, 2019 and August 15, 2019, minutes as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

1. Ratify Action Taken at the August 15, 2019, Meeting

- *Approval to Update Local Policies to Reflect State Policy Changes*
 - Work Experience Policies – Darrell Stillings, Executive Director, provided copies of and discussed the revised Work Experience Policy. He explained that the State Workforce Development Board made a couple changes to the State Policies and as a result local polices are required to be changed to reflect the State's changes. He pointed out that changes to the Youth Work Experience Policy included changing the title to no longer include the word Youth since the policy was changed to include Adult and Dislocated Worker participants as reflected in paragraph one and paragraph A of the policy. It was also noted that paragraph F remained the same since only youth participants are required to have an academic or occupational component to be allowed to participate in work experience.
 - Supportive Services Policy - Darrell Stillings, Executive Director, provided copies of and discussed the revised Supportive Services Policy. He reported that the State eliminated the 35% cap on supportive services expenditures and he pointed out that the third paragraph on page one under the background

section was changed to delete the language. He also pointed out that the Computer Purchases section was change to eliminate the statement that funds are not available at this time for purchases since the 35% cap was removed and there is a need especially for students in the nursing program. In addition, a section was added for Needs Related Payments as required by the State even though funds are not available and payments are currently not being offered. These payments would be allocated to students based on income need and would include assistance with rent, car repairs or a car payment.

A motion was made by Tishua Green and seconded by John Bembry to approve the revised Work Experience Policy and the Supportive Services Policy as presented. There were no opposing votes and the motion carried by voice vote.

- *USDOL Approval of State Youth Waiver Request for PY 2018 & 2019* - Darrell Stillings, Executive Director, provided copies of and discussed the State policy, which reflected USDOL's approval of the waiver to allow Georgia to reduce the 75% out-of-school youth expenditure requirement to 50% and explained that with local approval it will allow our area to serve more in-school youth.

A motion was made by John Bembry and seconded by Keith King to approve the immediate use of the State Waiver lowering the 75% out-of-school youth expenditure requirement to 50% as allowed by the State. There were no opposing votes and the motion carried by voice vote.

- *Approval to accept \$250,000 in Additional Youth Funds* – Darrell Stillings provided copies of the State's notice of approval for \$250,000 in additional youth funds. He reported that with local approval to accept the additional funds it will provide the funds needed to fund the Eventual Success proposal.

A motion was made by Patrick Manuel and seconded by Keith King to approve the acceptance of the \$250,000 in additional youth funds as requested. There were no opposing votes and the motion carried by voice vote.

- *Approval of Eventual Success Contract* – Darrell Stillings, Executive Director, provided copies of and discussed Eventual Success's contract Scope of Work and Budget. He explained that with local approval a youth services contract will be executed to allow Eventual Success to service 60 youth participants with 50% being out-of-school youth and 50% being in-school youth under the new State Youth Waiver.

A motion was made by John Bembry and seconded by Tarell Register to approve the Eventual Success contract work statement and budget as presented. There were no opposing votes and the motion carried by voice vote.

NEW BUSINESS

1. **Readopt the One-Stop Certification Criteria** – Darrell Stillings, Executive Director, provided copies and discussed the One-Stop Certification Criteria provided by the State. He explained that the law required us to recertify the one-stop and the board must adopt the criteria to be used during

the process. He further explained that it is the same one used last time and recommended using it again.

A motion was made by Keith King and seconded by Patrick Manuel to adopt the One-Stop Certification provided by the State as presented. There were no opposing votes and the motion carried by voice vote. Tishua Green, of Georgia Department of Labor, abstained from voting.

2. Contract Reports –

- *Central Georgia Technical College* – Darrell Stillings, Executive Director, provided copies of and discussed the activity report for Central Georgia Technical College. The report showed that through October 2019 there were 134 participants enrolled and that through August 2019 a total of \$120,833.92 was invoiced.
- *Mercer University* – Darrell Stillings, Executive Director, reported that Mercer has the contract for review and hopefully it will be signed either today or tomorrow. He reported that Mercer does not carry a fidelity bond because they bond themselves. Liability insurance is carried by the transportation vendor that they use and participants will be required to sign a statement that they will not hold Mercer or Middle Georgia Consortium liable for any injuries or death and will only hold the transportation vendor liable.
- *TDI* – There will not be a contract. The Memorandum of Understanding (MOU) that is currently in place for adults and dislocated workers has been increased to include \$80,000 in youth funds for youth enrollments. There have been no enrollments.

3. Youth Expenditure Report – Darrell Stillings handed out an updated youth expenditure report that included the \$250,000 additional youth funds, which when added in brought the 20% requirement for work experience (WE) expenditures down to 8.9%. However, the report also showed \$20,497.20 in contractor work experience expenditures that have not yet been finalized, which once finalized the expenditure percentage will be at 11%. Furthermore, the report showed a projection of \$96,671.34 in WE expenditures before June 30, 2020, which will bring the percentage to an acceptable level of 21.4%, thus exceeding the 20% requirement.

4. Enrollment and Performance Report - Terrell Mitchell, MIS Coordinator, provided copies of and discussed the youth enrollment report through October 9, 2019. The report showed that a total of 193 youth participants are being served and out of that total 170 are active, 23 are in job search. She also reported that 41 participants have earned their GED so far.

MATTERS FROM THE FLOOR

Darrell Stillings announced that NERC has a welding trailer and our area is looking into purchasing one to use in our rural areas that do not have training sites in their communities. Currently, we are using the Technical College System of Georgia's (TCSG) welding trailer at the prison to train inmates that will be released soon. The program has been successful thus far, however, once the training is finished TCSG will move the trailer to another area in the State. The cost to purchase the trailer is estimated at \$500,000. Tishua Green suggested looking into the cost of a Wonder Lodge like was used some time back during a rapid response event at the Dan River closing in Fort Valley. It was the consensus of the members present to pursue the purchase to get a better understanding of the purchase cost and the costs associated with operating it.

NEXT SCHEDULED MEETING

1. *Next Meeting* –The next meeting is scheduled for December 5, 2019, at Noon, at the Middle Georgia Consortium office.

ADJOURNMENT

There was no further business and the meeting was adjourned at 1:00PM.