

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD  
YOUTH COMMITTEE MEETING  
DECEMBER 2, 2021**

**MINUTES**

A virtual meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on December 2, 2021. The following were in attendance:

**Members Present:**

Clifford Holmes  
Tishua Green  
Keith King  
Dan Brandon  
Patrick Manuel  
Sam Dorsey

**MGCI Staff Present:**

Terrell Mitchell  
Darrell Stillings  
Teresa Ragan  
Alexus Steele

**Guests in attendance were as follows:**

There were none.

**WELCOME AND INTRODUCTIONS** – Chairman Clifford Holmes chaired the meeting. He called the meeting to order at 12:10PM and welcomed everyone. There was a quorum present.

**MINUTES**

**1. Approval of the Minutes from the August 19, 2021 meeting Youth Committee Meeting.**

A motion was made by Tishua Green and seconded by Patrick Manuel to approve the August 19, 2021, minutes as written. There were no opposing votes and the motion carried by voice vote.

**OLD BUSINESS**

There was none.

**NEW BUSINESS**

- 1. Success Story** – Darrell Stillings reported that the participant had a doctor’s appointment and could not make today’s meeting. They will attend the next meeting.
- 2. Internship for IS Youth Participants** – Darrell Stillings provided a written summary on the In-School Youth Internship program activity. He pointed out that there are students pending in all counties except Baldwin, Peach and Wilkinson counties which meetings have yet taken place. He explained that it has been difficult to get students enrolled to participant since they are in the middle of the school year and already have their schedules in place. However, the progress made this year will help with recruitment next year.
- 3. Contractor Reports -**
  - *Central Georgia Technical College* – Darrell Stillings reported that Melodi Robinson was unable to attend and was unable to provide him with a written reported. He reported that Dan Brandon, of Job Corps, has been working with the Youth Academy

to assist with out-of-school youth participants that have many barriers and efforts are being made to coordinate services.

4. **Youth Expenditure Report** – Darrell Stillings provided copies of and discussed the Youth Expenditure Reported dated October 31, 2021. He reported that approximately 50% of PY 20 Grant funds, which ends June 30, 2022 have been expended. The program is still operating under the 50% OSY/50% ISY State Waiver. He also reported that the required 20% work experience expenditure is still being maintained with a current expenditure rate of 51%.
5. **Youth Enrollment Report & Performance Reports** - Terrell Mitchell, MIS Coordinator, provided copies of and discussed the youth enrollment report dated November 23, 2021. She reported that there is a total of 104 youth participants that are active in training, 112 are in job search and nine have been closed out for a total of 225 participants being served. She also reported that out of the total 216 are carryovers, and there have been nine new enrollments since July 1, 2021.

She also provided and discussed was the PY 20 Final Performance Report and the PY 21 1<sup>st</sup> Quarter Performance Report both dated November 23, 2021. She reported that after entering missing data that all measures were met for PY 20 and all measures for PY 21 are currently being met except for the Measureable Skills Gain for all grants, however, we have until June 30, 2022 to meet this measure.

#### **MATTERS FROM THE FLOOR**

There were none.

#### **NEXT SCHEDULED MEETING**

1. *Next Scheduled Meeting* - The next meeting scheduled for February 10, 2022, at noon, at the Middle Georgia Consortium office contingent on the Governor lifting the State of Emergency. If the State of Emergency is not lifted by the Governor then the meeting will be held virtually again.

#### **ADJOURNMENT**

There was no further business and the meeting was adjourned 12:23PM.