

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
AUGUST 17, 2023**

MINUTES

A meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on August 17, 2023. The following were in attendance:

Members Present:

Clifford Holmes
Tishua Green
Sam Dorsey
Dan Brandon
Keith King
Patrick Manuel
Africa Porter
Juan Daniels - Virtually

MGCI Staff Present:

Darrell Stillings
Teresa Ragan

Guests Present:

There were no guests present.

WELCOME – Chairman Clifford Holmes chaired the meeting. He called the meeting to order at 12:07PM and welcomed everyone. He thanked the members for their participation in today’s meeting. There was a quorum present.

MINUTES

- 1. Approval of the Minutes from the June 15, 2023, Youth Committee Meeting** – Sam Dorsey pointed out that the next meeting date is August 17 not the 27 as written in the minutes and should be revised.

A motion was made by Dan Brandon and seconded by Patrick Manuel to approve the June 15, 2023, minutes with the noted change. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS

- 1. Approval of the State Revised Policies** — Darrell Stillings provided copies of the State’s Revised Policies at section 3.2.3 and 3.2.6 and discussed the changes. He explained that section 3.2.3 was revised to clarify the definition of a dependent child and an independent child. He also explained that section 3.2.6 was revised to eliminate the mandated use of the TABE assessment as the only assessment tool allowed to be used by local areas. He noted that the TABE test will still be used but the revision allows for the use of other assessment tools such as Wonderlic, which expedites the assessment process and offers both an electronic and paper version of the test. It will be loaded at the One-Stop Centers as another tool that can be used.

In response to the question of if Wonderlic is approved by the State, Darrell Stillings added that it is approved by the State to use an additional assessment tool.

A motion was made by Sam Dorsey and seconded by Patrick Manuel to approve the use locally of the State's policy change at section 3.2.3. There were no opposing votes and the motion carried by voice vote.

A motion was made by Patrick Manuel and seconded by Keith King to approve the use of the State's policy change at section 3.2.6. There were no opposing votes and the motion carried by voice vote.

2. Approval of Additional Youth Personnel on Central Georgia Technical College Case Management Contract –

Excerpts from the Discussion Under Item #4 of Today's Agenda - Darrell Stillings provided copies of a revised CGTC Personnel Budget to add funding for additional personnel to cover Macon-Bibb and to serve the youth population. He explained that Macon-Bibb had a youth contract with Paxen and it was decided at a previous meeting for Macon-Bibb not renew the Paxen contract and for the current CGTC Case Management contract to be revised to cover the youth participants. The Paxen contract ended June 30, 2023.

A motion was made by Dan Brandon and seconded by Tishua Green to approve the revised CGTC Personnel Budget as presented. There were no opposing votes and the motion carried by voice vote.

3. CAPS Student/Parent 2 GEN Pilot Program – Darrell Stillings provided copies of and discussed the CAPS Pilot Program handout. He explained that Middle Georgia was approached by the State, along with two other areas, to participate in the pilot program. The purpose of the pilot program is to provide onsite support from CAPS consultants at the technical college campuses, adult education locations and the WorkSource One-Stop Centers.

4. Youth Expenditure Report – Darrell Stillings provided copies of and discussed the PY21, PY22 and PY 23 Youth Expenditure Reports dated June 30, 2023. He reported that the PY21 grant that expired on June 30, 2023 was fully expended and all spending requirements were met. He also reported on the PY 22, which expires on June 30, 2024. He noted that as of June 30, 2023, there was a balance of \$411,813.82 of the original grant award of \$527,990. He also pointed out that the PY 23 grant that expires on June 30, 2025 has had no expenditures. However, with if approved by all the Boards, plans are to extend the CGTC Personnel Budget to include serving Macon-Bibb's youth population. He went on to discuss the proposed revisions to the CGTC Personnel Budget as follows:

Discussion for Agenda Item #2 Under New Business –Approval of Additional Youth Personnel on Central Georgia Technical College Case Management Contract – Darrell Stillings provided copies of the proposed revised CGTC Personnel Budget to add funding for additional personnel to cover Macon-Bibb and to serve the youth population. He explained that Macon-Bibb had a youth contract with Paxen that ended June 30 which it was decided at previous meetings that Macon-Bibb would not renew the Paxen contract and that the CGTC Case Management contract would be revised to cover the Macon-Bibb youth participants.

A motion was made by Dan Brandon and seconded by Tishua Green to approve the revised CGTC Personnel Budget as presented. There were no opposing votes and the motion carried by voice vote.

- 5. Youth Enrollment and Performance Report** – Darrell Stillings provided copies of and discussed the youth enrollment report dated August 14, 2023. The report showed that as of the date of the report there were 62 youth participants active in training, 6 in job search, 84 closures entered and none have been exited for a total of 152 served.

Also provided was copies of the PY 2022 Unofficial Performance Report dated August 14, 2023. It was reported that all measures were met for PY 22.

MATTERS FROM THE FLOOR

Juan Daniels was attending virtually and was asked if he had any comments and no response was given.

MATTERS FROM THE EXECUTIVE DIRECTOR

- 1. PY 2023 Meeting Schedule** - The next meeting is scheduled for October 19, 2023, at noon, at the Middle Georgia Consortium office.

ADJOURNMENT

There was no further business and the meeting was adjourned at 12:33PM.