

**EXECUTIVE COMMITTEE OF THE 10-COUNTY  
MIDDLE GEORGIA WORKFORCE DEVELOPMENT AREA  
DECEMBER 19, 2023**

**MINUTES**

A meeting of the Executive Committee of the 11-County Middle Georgia Workforce Development Area was held at 10:00AM, on December 19, 2023, at the Jones County Government Center, 166 Industrial Blvd., in Gray, Georgia. The following members were present:

<b>Meeting Attendance Record</b>			
<b>Name</b>	<b>County/City</b>	<b>Present</b>	<b>Absent</b>
Commissioner Emily Davis/Henry Craig	Baldwin	X/	
Commissioner Dale Jump	Crawford		X
Commissioner Dan Perdue/Timothy Andrews	Houston	/X	
Commissioner Chris Weidner	Jones	X	
Commissioner Greg Tapley	Monroe		X
Commissioner Martin Moseley	Peach		X
Commissioner Jenna Mashburn	Pulaski		X
Commissioner Bill Sharp	Putnam		X
Commissioner Ken Fowler	Twiggs		X
Commissioner Anderson Ford	Wilkinson		X
Mayor Lester Miller/Dr. Henry Ficklin	Macon-Bibb		X

**Guest in Attendance**

There was no guest present.

Chairman Chris Weidner chaired and called the meeting to order at 10:20AM. A quorum was not present.

**AGENDA**

This item was tabled.

**MINUTES**

1. *Approval of the August 29, 2023, Minutes of the Executive Committee of the 10-County Middle Georgia Workforce Development Area as written. – This item was tabled until the next meeting.*

**OLD BUSINESS**

There was none.

**NEW BUSINESS**

1. *Independent Audit Report – Bill Kennemore, William L. Kennemore, CPA, LLC – Item was discussed during the Board of Directors session as noted below.*

***Excerpt from Board of Directors Meeting:***

*Independent Audit - Bill Kennemore, of William L. Kennemore, CPA., LLC, provided copies of and discussed the independent audit report issued November 2, 2023 for year ending June 30, 2023. He*

reported that the Audit was filed with the Single Audit Clearinghouse and the agency's tax return was filed on November 9, 2023 which all were within the deadline and accepted by the Federal and State authorities with no problems. He assured them that the agency is in compliance with all audit requirements. He explained that the purpose of the audit was to determine if the financial system, internal controls and management system are operating as intended and all were found to be operating as intended. Tests were also conducted to make sure the agency is in compliance with State and Federal rules and regulations that are attached to the federal grant awards received as well as the nonprofit laws and the tests showed that the agency is in compliance and is in a strong financial position. He also reported that even with the agencies funding declining over the years since 2020 the agency is still in good shape financially. He reported that that there were no findings or recommendations. No questions were raised at this time, however, the Board members was encouraged to contact him if they had questions later.

2. *Approval of the New WDB Nominations* – Darrell provided copies of and discussed the new WDB Nominations for Jasmine Newton, of Legacy Links, Dr. Kermelle Hensley, of Fort Valley State University and Jessica Maldonado, of Telamon Corporation. He explained that all are required partners and approval is needed in order for the Workforce Development Board to be in compliance.

A motion was made by Commissioner Emily Davis and seconded by Tim Andrews to approve the new WDB Nominations as presented and to be ratified at the February meeting. There were no opposing votes and the motion carried by voice vote.

3. *Quest Grant Update – Budget Modification Approved* – This item was tabled until the next meeting.
4. *Approval to Co-Enroll with Job Corps* – This item was tabled until the next meeting.
5. *Approval to Modify CGTC Personnel and Participant Budget* – Darrell Stillings provided copies of and discussed the proposed modified Region 6 CGTC Case Management Contract Personnel and Participant Cost Budget. He explained, the merger with Macon-Bibb WorkSource Area, we received their allotment of funds. He reminded the members that Macon-Bibb had two contracts that were not renewed – one with Paxen and another with Macon-Bibb School System. He reported, during talks with Central Georgia Technical College, they requested that personnel cost be increased to include a staff member to service the youth in the WEX component due to adding the youth participants carried over from the Macon-Bibb program. Also, with the addition of the Macon-Bibb youth participants, the budget for the participant costs also needs to be increased. With both, the additional personnel and additional participant costs, the request was to increase the budget by a total amount of \$386,382 in youth funds.

A motion was made by Commissioner Emily Davis and seconded by Tim Andrews to approve adding an additional staff member to service youth in the WEX component and adding additional funds to the participant costs budget for a total budget increase of \$386,382. There were no opposing votes and the motion carried by voice vote.

6. *Approval of Revised Policies* – This item was tabled until the next meeting.
  - 3.2.2 Social Security Number Procedures
  - 3.4.6 Follow-up Services and Activities
  - Local Eligibility Policy
7. *PY 2022 State Monitoring Reports – (Macon & Middle Georgia)* – This item was tabled until the next meeting.
8. *New Website* – Darrell Stillings conducted a presentation on the new website [www.middlegaworks.com](http://www.middlegaworks.com). He reported, there has been a huge increase in the number of visitors accessing the new website compared to the old website ([www.mgwib.com](http://www.mgwib.com)). He also pointed out that the high demand videos that the Board invested in is also available on the new website. He added that

individuals who wish to continue to download and complete the application for services manually can continue to do so. He thanked the Board for their support in developing the new website.

9. *Expenditure Report* – No report given.

10. *Activity Reports* – No report given.

- PY 2023 Enrollment Report
- PY 2022 Performance Report

### **MATTERS FROM THE EXECUTIVE DIRECTOR**

1. *PY 23 Meeting Schedule* –The next meeting is scheduled for February 27, 2024, at 10AM, and Commissioner Billy Sharp volunteered to host in Putnam County. It was the consensus of those present to eliminate the December meeting and to bring the meetings back to the Middle Georgia Consortium location after the February meeting in Putnam County.

2. *SETA Spring Conference* – To be held March 10-13, 2024, in Cherokee, NC.

3. *WDB Attendance Report for June 20, 2023* – No action needed and item was tabled until next meeting.

### **MATTERS FROM THE FLOOR**

There were none.

### **ADJOURNMENT**

There was no further business and a motion was made by Commissioner Emily Davis and seconded by Tim Andrews to adjourn at 10:48PM. There were no opposing votes and the motion carried by voice vote.