

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
DECEMBER 7, 2023**

MINUTES

A meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on December 7, 2023 at the Middle Georgia Consortium, Inc. The following were in attendance:

Members Present:

Tishua Green
Sam Dorsey
Dan Brandon
Keith King
Africa Porter

MGCI Staff Present:

Teresa Ragan
Darrell Stillings
Terrell Mitchell

Guests Present:

Anita Coney, Youth Contractor
Brenda Brown, CGTC

WELCOME – Sam Dorsey chaired the meeting in the absence of Chairman Clifford Holmes. He called the meeting to order at 12:20PM and welcomed everyone. There was a quorum present.

MINUTES

1. **Approval of the Minutes from the August 17, 2023, Youth Committee Meeting** –A motion was made by Dan Brandon and seconded by Tishua Green to approve the August 17, 2023, minutes as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS – The agenda items were rearranged during the meeting as follows:

1. **New Website** – Darrell Stillings conducted a presentation of the new mddlegaworks.com website. He reported that it has seen as least a 50% increase of hits compared to the other website (mgwib.com).
2. **PY 2022 State Monitoring Report** – Darrell Stillings provided copies of and discussed the PY 22 State Monitoring Report. He reported that since Middle Georgia and Macon-Bibb WorkSource Areas merged in July 2023 it was decided that both areas would have their PY 22 State Monitoring simultaneously in September 2023. The State monitored both areas in September 2023 and neither area had any findings or disallowed costs. Darrell further reported that our area did carry over students that were enrolled by Macon-Bibb and for the next few years could potentially have a negative impact on our area's performance and possibly disallowed costs. However, their enrollment process has been in compliance over the years and that should be a good indicator that their practice is sound and there should not be any negative effects on our funding or performance.

3. **Youth Expenditure Report** —Darrell Stillings provided copies of and discussed the PY '22 and PY '23 funding. He reported that the PY 22 grant for Middle Georgia had a total of \$527,990 and \$321,344.26 has been expended and all spending requirements for the grant have been met. He further reported that the PY 22 funds that were transferred from the Macon-Bibb program totaled \$239,446 and we have until June 30, 2024 to expend both grants which between the two grants is almost a half million dollars that must be expended by June 30, 2024. He was expecting to get funds in October but did not receive until November. He reminded the members that Macon-Bibb had a youth contract with Paxen that was not renewed. He reported he is working with CGTC to beef up their enrollments. He explained that most of the students enrolled in CGTC's High School Equivalency Program, Chip Program and High Tech program are Macon-Bibb students, therefore, we didn't have access to them but now that we have the funding and service area we have access to those students. Currently, CGTC has only one staff member to service youth and they are requesting an additional staff member specifically to increase recruitment efforts and develop the work experience component. The annual salary will be \$40,000 and the request is on today's agenda for approval. Brenda Brown, of CGTC, added that a lot of people are not aware of the program so part of the duties will also be outreach to make more people in the communities aware that the program offers the opportunity to enroll in GED and work experience.

A motion was made by Dan Brandon and seconded by Keith King to take CGTC's request to expand their case management contract to allow for an addition staff person to serve the youth at an annual salary of \$40,000 as presented during discussion. There were no opposing votes and the motion carried by voice vote.

He also reported that we also have the PY '23 grants for next year and Middle Georgia's grant totals \$446,588 and the Macon-Bibb grant totals \$298,274. Both grants must be expended by June 30, 2025.

4. **CGTC Recruitment and Enrollment Report** – See discussion under Youth Expenditure Report at New Business item number three above.
5. **Approval to Co-Enroll with Job Corps Work Experience Program** – Darrell Stillings reported that he attended a meeting in Albany, Georgia with Job Corps. He has also had discussions with Dan Brandon, Job Corps local representative. Darrell reported that through these meetings and discussions he has learned that participants in Job Corps are doing unpaid work experience and work based learning. WIOA allows payments to participants enrolled in Job Corps through co-enrollments. He is still working with Job Corps to work out all the details but he reported that in talks with the State they are highly encouraging us to do it.

In response to a question raised as to when the participants will be enrolled, Darrell Stillings added that the participants won't be co-enrolled until they enter work experience.

A motion was made by Keith King and seconded by Africa Porter to approval Co-Enrolling with Job Corps as presented. There were no opposing votes and the motion carried by voice vote.

6. **Approval of Revised Policies** –
 - *3.2.2 Social Security Number Procedures* – Darrell Stillings explained that from time to time we will have participants that do not have a social security number, however, in order to participate in WIOA they have to have a social security number. What the change is

saying is that we can't deny services to them just because they don't have a social security number. If enrolled we will make every effort to get them to get a social security card.

- *3.4.6 Follow-up Services and Activities* – Darrell Stillings explained that this is saying WIOA funds cannot be spent on anything for a participant that is in follow-up with one exception and that is incentive payments.

A motion was made by Dan Brandon and seconded by Africa Porter to approve both revised policies as presented. There were no opposing votes and motion carried by voice vote.

7. **Youth Enrollment and Performance Report** – Terrell Mitchell provided copies of and discussed the youth enrollment report dated November 29, 2023. The report showed that as of the date of the report there were 85 youth served but Terrell Mitchell reported that there have been three additional enrollments since the report was ran. She also reported that there will be 20 In-School youth enrolled next week in the internship for W. S. Hutchings College and Career Academy.

Also provided were copies of the PY 2022 4th Quarter Performance Report dated November 29, 2023 and Terrell Mitchell reported that officially all performance measures were met for PY 22.

MATTERS FROM THE FLOOR

There were none.

MATTERS FROM THE EXECUTIVE DIRECTOR

1. *PY 2023 Meeting Schedule* - The next meeting is scheduled for February 15, 2024, at noon, at the Middle Georgia Consortium office. Darrell Stillings also asked members to let him know if they encountered any difficulties when navigating the new website.

ADJOURNMENT

There was no further business and the meeting was adjourned at 1:15 PM.