

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
JUNE 15, 2023**

MINUTES

A meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on June 15, 2023. The following were in attendance:

Members Present:

Clifford Holmes
Tishua Green
Sam Dorsey
Juan Daniels
Dan Brandon
Keith King

MGCI Staff Present:

Terrell Mitchell
Darrell Stillings
Teresa Ragan

Guests Present:

Africa Porter, Warner Robins Housing Authority

WELCOME – Chairman Clifford Holmes chaired the meeting. He called the meeting to order and welcomed everyone. He thanked the members and guests for their participation in today’s meeting. There was a quorum present.

MINUTES

1. Approval of the Minutes from the February 16, 2023, Youth Committee Meeting.

A motion was made by Tishua Green and seconded by Sam Dorsey to approve the February 16, 2023, minutes as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS

1. Approval of the State Revised Youth Program Elements — Darrell Stillings provided copies of the updated Mental Health form. He pointed out that the State changed the question with concerns to read Substance Use or Abuse and added an option for participants to opt out of completing the form.

In response to the question of if the participant would be penalized if they opted out, Darrell Stilling added that they would not be penalized for opting out.

A motion was made by Sam Dorsey and seconded by Tishua Green to approve the use of the State’s revised form. There were no opposing votes and the motion carried by voice vote.

2. Central Georgia Technical College (CGTC) Sub-Recipient Monitoring Report - Darrell Stillings provided copies of the programmatic and financial monitoring for CGTC. He reported

that the programmatic monitoring findings were administrative in nature and none of the findings resulted in any disallowed cost. He also pointed out that guidance has been provided to CGTC and that their corrective action plan has been submitted and accepted by the Consortium.

A motion was made by Juan Daniels and seconded by Keith King to approve the monitoring report for information purposes. There were no opposing votes and the motion carried by voice vote.

Darrell Stillings also reported that Bill Kennemore, of William L. Kennemore, CPA, conducted financial monitoring of CGTC and that there were no findings and as a result there was no disallowed costs.

A motion was made by Sam Dorsey and seconded by Keith King to approve the monitoring report for information purposes. There were no opposing votes and the motion carried by voice vote.

- 3. Youth Expenditure Report** – Darrell Stillings provided copies of and discussed the PY21 and PY22 Youth Expenditure Reports dated April 30, 2023. He discussed the PY21 grant that expires on June 30, 2023. He pointed out that the original grant amount was \$612,576 and expenditures through the period was \$590,324.04, which left a balance of \$22,251.96. He also pointed out that with the 50% required OSY at 72%, the required Work Experience be at least 20% and it's at 39% and that not more than 35% be spent on supportive services and it's at .8% that all expenditure requirements are being met. He further reported that he doesn't anticipate any issues with expending the funds by the June 30 deadline as required.

When asked for an explanation of supportive services, Darrell Stillings added that supportive services include stipends to participants to cover transportation and childcare costs.

Darrell Stillings also provided copies of the PY 22 grant report dated April 30, 2023, which expires June 30, 2024. The report showed the original amount of the grant was \$527,900 and expenditures totaled \$52,799.00, which leaves a balance of \$475,191.00.

A motion was made by Juan Daniels and seconded by Dan Brandon to accept the report for information purposes. There were no opposing votes and the motion carried by voice vote.

- 4. Youth Enrollment and Performance Report** - Terrell Mitchell, MIS Coordinator, provided copies of and discussed the youth enrollment report dated June 7, 2023. She reported that as of the date of the report there were 52 actively enrolled, 24 in job search, 9 closures entered and 24 have been exited for a total of 109 served.

In response to if any of our participants are enrolled in the DAP program, Darrell Stillings added yes but that he didn't have the number of how many, however, he assured everyone he would get the numbers and let them know.

Terrell Mitchell also provided copies of and discussed the PY 2022 3rd Quarter Performance Report dated June 7, 2023. She reported that all measures are being met except the Measurable Skills Gain and we have one more quarter to meet this measure.

A motion was made by Tishua Green and seconded by Keith King to accept the reports for information purposes. There were no opposing votes and the motion carried by voice vote.

MATTERS FROM THE FLOOR

There were none.

MATTERS FROM THE EXECUTIVE DIRECTOR

1. *Proposed PY 2023 Meeting Schedule* - The next proposed meeting was scheduled for August 17, 2023, at noon, at the Middle Georgia Consortium office.

A motion was Keith King and seconded by Sam Dorsey to approve the PY 2023 meeting schedule as proposed. There were no opposing votes and the motion carried by voice vote.

2. **PY 2023 WIOA Allocations** – Darrell Stillings reported that just prior to the meeting he received the PY 2023 Local WIOA Allocations. As expected, the State as a whole took a 9% cut which was one of the reasons for the merger. However, as a region our funding was cut 18%, which was not expected.

In response to a question of if the cut will affect the program, Darrell Stillings added that prior to receiving the allocations we were looking to change the Adult Priority 1 status to Priority 2 which would allow more people to be served but due to the 18% cut we will have to stay at Priority 1.

In response to a question of if our area will be Area 10 or remain Area 11, Darrell added that it seems, at least for the time being, that we will remain Area 11/Middle Georgia WorkSource.

ADJOURNMENT

There was no further business and the meeting was adjourned.