

**EXECUTIVE COMMITTEE OF THE 11-COUNTY
MIDDLE GEORGIA WORKFORCE DEVELOPMENT AREA
APRIL 30, 2024**

MINUTES

A meeting of Executive Committee of the 10 County Middle Georgia Workforce Development area was held at 10 AM, on April 30, 2024 at Middle Georgia Consortium, Inc. located at 124 Osigian Blvd., Suite A, Warner Robins, Georgia. The following were in attendance:

Members Present:

Chairman Chris Weidner
John Westmoreland
Tim Andrews -Virtual
Dale Jump
Martin Moseley - Virtual
Jeanna Mashburn
Ken Fowler
Anderson Ford

MGCI Staff Present:

Tonya-Larson
Darrell Stillings
Terrell Mitchell
Teresa Ragan
Kerry Scarboro

Guests Present:

Emily Davis, Baldwin County Board of Commissioners

AGENDA & MINUTES – Chairman Weidner welcomed everyone and called the meeting to order at 10:11 AM. There was a quorum present.

1. **Approval of the April 30, 2024 Agenda** –A motion was made by Commissioner Dale Jump and seconded by Commissioner John Westmoreland to approve the April 30, 2024 Agenda. There were no opposing votes and the motion carried by voice vote.
2. **Approval of the February 20, 2024 Minutes** – A motion was made by Commissioner Martin Moseley and seconded by Commissioner John Westmoreland to approve the February 20, 2024, Minutes. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS –

1. **Approval of Approval of the One-Stop RFP Budget (\$260,000) and Work Statement** - Darrell Stillings provided copies of and discussed the One-Stop RFP Budget, Timeline and Work Statement for approval. He explained that every three years the services for the One-Stop Operator have to be competitively procured through the RFP process. He noted that the closing date for receipt of proposals is May 8 and that proposer notification is scheduled to be completed by May 29 so the contract should be ready to be submitted for approval at the next scheduled meeting in June.

A motion was made By Commissioner Ken Fowler and seconded by Commissioner Martin Moseley to approve the RFP Budget and Work Statement as presented. There were no opposing votes and the motion carried by voice vote.

- 2. Approval of Revised Program Element 10 – Optional Mental Health Evaluation** - Darrell Stillings provided copies of and discussed the State’s Youth Program Element 10 “Comprehensive Guidance and Counseling” WIG. He explained that in the recent past the State mandated that participants complete the Mental Health Evaluation and the local policy was revised to reflect the requirement, however, the State has revised their policy again and made the Mental Health Evaluation optional and the local policy was revised again to reflect the State’s policy change to make it optional.

A motion was made by Commissioner Anderson Ford and seconded by Commissioner Dale Jump to approve the revised Youth Program Element 10–Mental Health Evaluation Policy as optional as presented. There were no opposing votes and the motion carried by voice vote.

- 3. Approval of Fort Valley State University ETPL Application** – Darrell Stillings provided copies of and discussed the Fort Valley State University ETPL Application for their Elementary Special Education program. He reported the application has been reviewed for the cost, data and performance and meets the requirements of each.

A motion was made by Commissioner Jenna Mashburn and seconded by Commissioner Martin Moseley to approve the Fort Valley State University ETPL Application as presented. There were no opposing votes and the motion carried by voice vote.

- 4. Revised ITA Policy to Allow Online Courses** – Darrell Stillings provided copies of and discussed the proposed revise ITA Policy. The proposed revisions included increasing the self-sufficient wage to \$15 per hour and the allowance of online courses. He explained that with the cost-of-living adjustment in the region a self-sufficient rate of \$15 per hour after training completion should be required. He also recommended changing the policy to allow hybrid or online courses.

A motion was made by Commissioner Jenna Mashburn and seconded by Commissioner Dale Jump to approve the revised ITA Policy as presented. There were no opposing votes and the motion carried by voice vote.

- 5. Approval to Publish Regional Plan for Public Comments** – Darrell Stillings provided copies of the Local & Regional Plan Guidance received from the State. He explained that every four years local areas have to submit their Plan to the State for approval and every two years Plan updates needed are required to be submitted. This year the Plan must be re-developed and submitted for approval by June 30, 2024 and efforts have already begun to work with partners for their input and the Regional Commission will provide the data to complete the necessary data requirements. The Plan should be completed and ready for publishing in mid-May. The requirement is to publish for 30 days for public comments which consists of putting notice in the local newspaper providing a link to our website where it will be published for review and comments from the public. This will allow the Plan to be ready to submit to the Board at the June meeting for approval to submit to the State by the June 30 deadline.

A motion was made by Commissioner Anderson Ford and seconded by Commissioner Martin Moseley to approve publishing the Regional Plan for Public Comments as requested. There were no opposing votes and the motion carried by voice vote.

6. **HDCI Update** – Darrell Stillings provided copies of and discussed the WorkSource Georgia Sector Partnership Grant Guidance provided by the State. He pointed out that unfortunately the guidance states that this is the final year of the Sector Partnership Grant. Over the years great partnerships have been formed such as Youth Science, Job GQ, the website, the industry videos and other great partnerships have been leveraged through this grant. He explained that after this year different funds will have to found to continue the efforts under this grant. With that in mind the application this year is requesting up to \$200,000 but it will most likely be less than the requested amount.

A motion was made by Commissioner Jenna Mashburn and seconded by Commissioner Dale Jump to approve requesting up to \$200,000 for the Sector Partnership Grant as presented. There were no opposing votes and the motion carried by voice vote.

7. **PY 24 State Planning Allocations** – Darrell Stillings provided copies of and discussed the PY 24 State Planning Allocations provided by the State. He reminded everyone of the 18% cut received last year and pointed out that we received another 2% cut this year. He also reported that the PY 24 Budget is due next month.
3. Kerry Scarboro, MGCI Accountant, reported as of March 31, 2024, we have a balance of \$3,035,560.52. She reported that grants expiring on June 30, 2024 total \$482,888.46 and must be expended through the next quarter.

4. **Activity Reports – Terrell Mitchell**

- **PY 2023 Enrollments** - Terrell Mitchell reported on enrollments through April 12, 2024. She reported that adult enrollments have grown to 98, which is an increase of 2 from the last meeting in February. She reported there were no changes in the regular dislocated worker enrollments which is still seven or the incumbent worker training which remains at three. There are currently 152 enrolled in the Quest Dislocated Worker grant, which is an increase of 15 from the last meeting and 156 youth enrolled which is an increase of 31 from the last meeting. An enrollment by funding and county of residence was also provided.
- **PY 2023 2nd Quarter Performance** - Terrell Mitchell provided a Performance report dated April 12, 2024. She reported performance looks fairly well except for the Entered Employment for the second quarter which the actual is at 52.63% and the negotiated rate is 83% but there is two more quarter to improve the measure. The DLW Measured Skills Gain is also not currently being met which is at 20% and the negotiated rate is 56% but this is due to low number of participants. For the Youth Performance the Credential Attainment Measure is at 22.96% and the negotiated rated is 55% and it is possible that the measure will not be met. The Measurable Skills Gain is also not being met at 25.29% but the negotiated rate is 38% and with two more quarters remaining it is possible to meet that measure. Darrell Stillings added that when the two areas merged a lot of Macon's Youth did not fit into our program design and had to be exited. When asked to clarify why the Youth didn't fit in to the program design, Mr. Stillings added that since WIOA doesn't allow money to be spent on college tuition for in-school youth a lot of Macon's Youth were enrolled in college for incentive purposes only and once they had exhausted their Pell Grant were financially unable to continue and dropped out without meeting the Measurable Skills Gain or the Credential Attainment performance measures but they had to be exited since they were no longer active

MATTERS FROM THE FLOOR

There were none.

MATTERS FROM THE EXECUTIVE DIRECTOR

1. PY2023 Meeting Schedule
 - Next Meeting will be June 25, 2024 at 10 AM, MGCI
2. WDB Attendance Report – Darrell Stillings talked about the WDB attendance report for April 23, 2024. There are no issues and attendance is good.

ADJOURNMENT

There was no further business and a motion was made by Commissioner Jenna Mashburn and seconded by Commissioner Dale Jump to adjourn the meeting. There were no opposing votes and the motion was carried by voice vote. The meeting was adjourned at 10:25.