

**MIDDLE GEORGIA
WORKFORCE DEVELOPMENT BOARD
ONE-STOP AND DISABILITIES COMMITTEE MEETING
September 26, 2024**

MINUTES

A Virtual meeting of the Middle Georgia Workforce Development Board One-Stop and Disabilities Committee was held on September 26, 2024, at noon.

The following members were present:

Aundrea Simmons
Tishua Green
Tyrone Evans
Ethel Wynn
Wade Yoder
Brenda Brown
Leslie Mitchell

The following member were not present:
Jeff Scruggs

The following MGCI Staff members were present:

Ashlee Simmons
Darrell Stillings
Howard Scott
Tonya Larson

The following guest was in attendance:

Candise McDonald, In-the-Door, One-Stop Operator

WELCOME AND MINUTES

Chair Aundrea Simmons chaired and called the meeting to order at 12:04 PM. She thanked everyone for participating. Ashlee Simmons called roll to verify who was present. There was a quorum present.

Chair Aundrea Simmons asked for approval of the minutes of the March 19, 2024, meeting of the Middle Georgia WDB One-Stop and Disabilities Committee.

A Motion was made by Tyrone Evans and second by Brenda Brown to approve the minutes of the March 19, 2024 of the Middle Georgia WDB One-Stop and Disabilities Committee as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS

1. One-Stop Recertification – *Ashlee Simmons*

Ashlee Simmons, Program Services Specialist, discussed the One-Stop Recertification. She will begin sending the recertification tools to the One-Stop locations in October 2024. They will need to fill out their information to get recertified. They will have until the end of December, 2024 to complete the forms. Ashlee is hoping to get it on the agenda for approval by March 25, 2025 committee meeting.

2. Disabilities Discussion – *Leslie Mitchell*

Leslie Mitchell, GA Vocational Rehab, discussed the redistricting of the Disabilities locations, she is now in the Milledgeville office as of July 1, 2024. Starting on October 1, 2024 a referral from the online portal will be sent to a centralized location. An intake team member will contact the participant first, and the information will then be sent to a counselor. You can still walk in any office location for assistance. The offices still have paper referrals where they send it the intake team but they can still work with them. Paper referrals are available to anyone. The Georgia Vocational Rehabilitation Agency will have a booth at the Georgia National Fairgrounds in Perry, GA.

3. Registered Apprenticeship Program Policy – *Howard Scott*

Howard Scott, Business Services Specialist, discussed the Registered Apprenticeship Program Policy for approval. There was some discussion on what the policy stated. The policy was adapted from the Technical College System of Georgia's registered apprenticeship program. Howard has looked at the policy to see how it affects us locally and how it can be used to engage registered apprenticeships. The policy defines how we can engage employers and what our role is. The model that will be used is that Howard will engage with a company to determine if they need long term training or short-term training. With this policy employers will need to have programs that are on the State High demand list. WorkSource Middle Georgia is applying for the Apprenticeship Navigator Grant. This grant is coming from the Office of Workforce Development to assist with work-based learning and promote business to use apprenticeships as their training model. Aundrea Simmons questioned if everything in the policy was required. These requirements must meet the definition of a registered apprenticeship. Tyrone Evans asked about the high-demand career list. Darrell Stillings said the programs must be on the list and the State Workforce Development Board will create the list. Tyrone would like the list to be referenced in the policy and that the State would publish the list. A motion was made by Tyrone Evans and seconded by Wade Yoder to approve the policy with changes to list the high demand list included in the policy.

4. Update from the One-Stop Operators – *Candise McDonald*

In the absence of Doug Rohme, One Stop Operator, Candise McDonald, One Stop Operator discussed what she has been working on. A new One-Stop Operator for the Macon office will start on October 1, 2024. There have not been a lot of referrals. The One Stop locations are working on a way to create referrals online. This will make the process easier for everyone. Brenda Brown inquired if Candise knew the name of the new One-Stop Operator in Macon but it hasn't been announced yet. Ethel Wynn stated that Candise has been supplying her with information on any job fairs and job openings. Leslie Mitchell made mention that Candise is doing a great job on the partner-to-partner meetings.

MATTERS FROM THE FLOOR

There were none.

NEXT SCHEDULED MEETING

1. Meeting Schedule – Next meeting is scheduled for November 12, 2024 at Noon, at Middle Georgia Consortium, Inc. A motion was made by Tyrone Evans and seconded by Ethel Wynn to approve the change to next meeting of the Middle Georgia WDB One-Stop and Disabilities Committee to November 19, 2024 at Noon. There were no opposing votes and the motion carried by voice vote.

ADJOURNMENT

There being no further business, Chair Aundrea Simmons thanked everyone for their participation and adjourned the meeting at 12:38 PM.