

**MIDDLE GEORGIA WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
AUGUST 15, 2024**

MINUTES

A meeting of the Middle Georgia Workforce Development Board Youth Committee was held at Noon, on August 15, 2024 at the Middle Georgia Consortium, Inc. The following were in attendance:

Members Present:

Africa Porter
Sam Dorsey
Dan Brandon
Keith King
Clifford Holmes

MGCI Staff Present:

Darrell Stillings
Terrell Mitchell
Adreyan Brown
Alexus Steele

Guests Present:

LaKeitha Gordon, CGTC
Melodi Robinson, CGTC
Jennifer Houston, TCSG, WD

WELCOME – Chairman Clifford Holmes chaired the meeting. He called the meeting to order at 12:08 PM and welcomed everyone. Introductions were made. There was a quorum present.

MINUTES

1. **Approval of the Minutes from the June 13, 2024, Youth Committee Meeting** –A motion was made by Sam Dorsey and seconded by Keith King to approve the June 13, 2024, minutes as written. There were no opposing votes and the motion carried by voice vote.

OLD BUSINESS

There was none.

NEW BUSINESS

1. **Dual Achievement Program (DAP) Update** – Darrell Stillings introduced LaKeitha Gordon as the Director of the DAP Program at CGTC. He reminded the members of Ms. Gordon’s overview of the DAP Program during her first visit and turned the floor over to her to provide an update on the program. Ms. Gordon reminded the members that the CGTC Academy was formed in 2021 to give students that no longer desired to continue high school in the traditional high school setting an opportunity to transfer to CGTC Academy as a dual enrollment and earn a high school diploma. The program is accredited by the same accrediting agency as all county schools in Georgia. The student is transferred out of the Georgia Department of Education to the TCSG’s DAP program which does not make them a dropout. In May 2022, the first group of students entered the program and since the program’s inception, 132 students have graduated that would have otherwise dropped out. Some of the students have elected to return to their high school or move into the GED program which is consider a success for the students and the completion rate of the program is around 75 percent.
2. **Youth Roundtable** – Darrell Stillings introduced Jennifer Houston, the Youth State Representative for the Technical College System of Georgia, Office of Workforce Development and turned the floor over to her to provide information for the upcoming Youth Roundtables. Ms. Houston announced that the

2024 Youth Roundtables have been scheduled and are designed to cover the program highlights based on the new changes that were made with the issuance of ETA's TEGs, review of WIOA procedures, working on streamlining the processes and learning the new guidelines that was set forth by ETA. The first roundtable was scheduled in Augusta but there were conflicts with other events and had to be postponed. As a result, the first roundtable will now be held in Macon, at Central Georgia Technical College, on October 26 from 10AM until 4PM and is open to local areas and their youth service providers. The second roundtable will be held in Clarkston Georgia and the last will be held at Georgia Piedmont. If a fourth one is needed, it can be scheduled at a later time.

Darrell Stillings asked Ms. Houston to verify that any student that leaves their parent high school is considered an out-of-school youth regardless if they enroll to get a GED or High School Diploma. She responded that is her understanding.

- 3. CGTC Youth Incentive Proposal** – Darrell Stillings reminded the members of the discussion at the last Youth Committee meeting and turned the floor over to Melodi Robinson. Ms. Robinson explained that they are proposing to add a one-time \$50 incentive to students that score a level three on the TABE test. Darrell Stillings added, this allows us ~~to do is~~ to give participants the incentive and we get a measurable skills gain which is needed for performance. It would only be for GED participants.

A motion was made Keith King and seconded by Africa Porter to approve the CGTC Youth Incentive Proposal as presented. There were no opposing votes and the motion carried by voice vote.

- 4. CGTC Removal of 30-Day Attendance Requirement Proposal** – Melodi Robinson explained that CGTC is proposing to removal of the 30-day attendance requirement for students who test high enough to take their GED and pass it before meeting the 30-day attendance requirement. The proposal was amended to state that the proposal would be approved for a six-month trial period and then be reassessed to determine if it's successful.

A motion was made by Sam Dorsey and seconded by Africa Porter to amend the proposal to include a six month trial period. There were no opposing votes and the motion carried by voice vote.

A motion was made by Sam Dorsey and seconded by Africa Porter to approve the removal of the 30-day attendance requirement for a six month trial period. There were no opposing votes and the motion carried by voice vote.

- 5. Youth Expenditure Report** —Darrell Stillings provided copies of and discussed the Expenditure Report for all Youth Grants through June 30, 2024. He pointed out that Middle Georgia Youth Grants ending June 30, 2024, has been completely expended and all spending requirements of the Grant have been met, however, he pointed out that meeting the 50% Out-of-School Youth expenditure requirement was difficult because of the number of In-School Youth served in Macon-Bibb through the Hutchinson Academy. He also reported on the PY 23 Youth Grants and noted that the In-School Youth expenditures have almost reached the 50% expenditure rate which means the PY '24 grant will have to be used for the remaining In-School youth expenditures for those students unless expenditures for Out-of-School youth increases. It is anticipated that enrollments will increase through the use of the DAP program and the approval of the prior GED proposals.

A motion was made by Sam Dorsey and seconded by Keith King to let the record show the agenda item was received for informational purposes only. There were no opposing votes and the motion carried by voice vote.

- 6. PY '24 Youth Enrollment and PY '23 Performance Updates** – Terrell Mitchell, MIS Coordinator provided copies of and discussed the PY2024 Enrollment Report which showed enrollments from July

1, 2024 through August 5, 2024. She reported that the total number of enrollments for the period was 124 with 123 being carryover enrollments and 1 new enrollment since June 30, 2024.

Also provided was the Performance Report for the 3rd Quarter of PY 2023, dated August 6, 2024. She pointed out that we a meeting all measures except the Credential Attainment measure but we are meeting our overall performance. She added that there is still one more quarter to meet the Credential Attainment measure.

A motion was made by Keith King and seconded by Sam Dorsey to let the record show the information was received for information purposes only. There were no opposing votes and the motion carried by voice vote.

MATTERS FROM THE FLOOR

There were none.

MATTERS FROM THE EXECUTIVE DIRECTOR

Darrell Stillings pointed out that with the approval of the CGTC proposed changes it will help increase OSY enrollments and improve the measurable skills gain and credential attainment performance measures.

He reminded the members that signed up to attend the SETA Fall Conference it is scheduled for September 14-17, 2024 in Savannah.

1. Next Meeting –The next regularly scheduled meeting will be held on October 17, 2024, at noon, at the Middle Georgia Consortium office.

Adreyan Brown added that there were 28 enrollments for Hutchinson Academy. Both Darrell Stillings and Chairman Holmes thanked Adreyan for the information.

ADJOURNMENT

Chairman Holmes thanked everyone for participating. There was no further business and the meeting was adjourned at 12:59 PM.